

# LEADER'S GUIDE

## 2025



[hmc-bsa.org](http://hmc-bsa.org)

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## THIS IS A LIVING DOCUMENT!

The Leader's Guide is a living document and WILL BE UPDATED periodically as planning finalizes for the 2025 season. This guide is subject to updates, changes, and corrections as needed.

When updates are made to the Leader's Guide we will provide those updates in the space below. We will inform you of the updates, what page to find the updates, and when the change was made.

We designed this book to be able to answer as many questions as possible about your visit to our camp. Please review this material first. If you still have questions or need clarification, feel free to contact our Camp Leadership team. Contact information will be provided at the end of the guide.

### CURRENT GUIDE UPDATES

Version 25.1 – 1/25/25

<u>Update</u>	<u>Revision Information</u>	<u>Page</u>	<u>Date</u>
Publication	Preliminary Guide Released	N/A	1/25/25

PLEASE ENSURE THAT YOU HAVE THE LATEST VERSION OF THIS GUIDE  
AT ALL TIMES!

Dear Leaders,

Thank you for choosing Hawk Mountain Scout Reservation as your unit's summer camp experience in 2025! We are so excited to welcome you to this beautiful property if this is your first time and we are even more excited to welcome you back if you are returning this summer.

We are a 700-acre property dedicated to offering Scouts the chance to experience the beauty of the outdoors. We are proud to be involved with the Forest Stewardship Program through the state of Pennsylvania. Camping is the great outdoor adventure of Scouting. The most crucial element of camping is that each Scout should have the opportunity that the Scout Handbook promises. Our camp operates for 5 weeks during the summer, offering a variety of programs, merit badges, and so much more. In addition to our Summer Camp Program, the camp is the center for training adult and youth leaders within our program. The Reservation is open year-round for weekend unit camping and other activities. We are excited that you are with us for this summer season. If you want to visit us in the off-season, please visit our webpage to learn more: <https://hmc-bsa.org/year-round-camping-at-hmsr/>.

In 2025 – we are offering over 40 merit badges and have added afternoon merit badge sessions for greater opportunity for scouts to earn the badges that they want! We have released this list and opened registration faster than ever before! Scouts that have paid 50% of their camp fee are able to register for merit badges. Siesta has returned for 2025 to allow units time after lunch to gather as a group for troop activities, advancement, or just relaxing. We are also excited to share that 2025 is an all-included model program, where scouts will not be charged additional fees for merit badge supplies (please refer to the information about “all-included” for terms and conditions. Some restrictions apply). We are continuing to plan for many fun activities to keep everyone busy, both youth and adult. We are working to secure adult leader training as well. Please stay connected to this guide, our webpage, and Facebook for the latest offerings.

We are committed to keeping you informed this year about information. We have been working diligently to ensure that we get information to you as soon as possible and we will continue to honor that commitment to the best of our ability. Please continue to review this guide periodically to ensure that you stay up to date with information on your week at camp. All plans will be finalized by the April Leader's Meeting so that you have plenty of time to make final plans with your Scout's.

We work to build a staff each year that is excited to welcome you to the camp. We want to ensure that your experience is world class. We encourage feedback along the way and certainly would love for you to share excellent customer service experiences that you have had through our feedback process, which will be covered later in the guide.

On behalf of the Hawk Mountain Council and our excellent camp staff, thank you for choosing to spend your week at camp with us.

Yours in Scouting,

Morgan Baxter  
Outdoor Program Director

Davis Fox  
CEO/Scout Executive

JJ Miller  
Council Camping Chairman

## TABLE OF CONTENTS

### Prior to Camp Arrival

Camp Fees	1
Registering for Camp	2
Merit Badge Sign-up	5
Important Dates	8
Pre-Camp Leader's Meeting	8
Forms Needed for Arrival to Camp	9
Planning For Camp	10
Checking In	10
Checking Out	13
<b>Camp Policies</b>	
Rules & Policies	16
Youth Protection	21
Emergency Procedures in Camp	23
Camp Map & Schedule	25-27
Visitors – Family Night	23

### Camp Program Planning

Unit Program Planning	28
Program Area Information	
• Handicraft	29
• Outdoor Skills	30
• OA Village & Sports	32
• Aquatics	33
• Ecology	35
• STEM	36
• Climbing	37
• Shop/Industrial Arts	38
• Civics	38
• Range & Target Activities	39
First Year Camper Programs	40
Adult Leader Programs	40
Order of the Arrow	41
Kittatinny Award	41
Program – Other than the Badges	42
Leaders/SPL Meetings	45
Camp Awards	45

### Additional Camp Information

Trading Post	47
Facilities & Services	48
Food Service	50
Medical Information	51
Provisional Camping	52
Camperships	52
Camp Staff	53
Trail to Eagle Camp	54
National Youth Leadership Training	55
Wood Badge – Adult Leader Training	56
Cub Scout Programs	57
Winter Camping at HMSR	58
Contact Information	59

## CAMP FEES & PAYMENT SCHEDULE

2025 Youth Camper - \$600  
2025 Adult Camper - \$185  
2025 Provisional Camper - \$500

Deposit Information – A \$20 non-refundable deposit is required for all youth and adult registrations, due at the time of registration.

Adult Leader Incentive – One adult leader will be invited to attend camp for free for every 10-youth registered AND paid in full.

Due at Registration - \$20 **Non-Refundable** Deposit per person  
March 1, 2025 – 50% of Camp Fee due  
May 1, 2025 – 100% of Camp Fee due

*A \$10 Late Fee will be added to each late payment. Late payments are per participant.*

Note: Units have had many questions around knowing how many youth to register and deposit for 2025. Units should take note of how many scouts and leaders are interested in attending camp in 2025. Any scouts that are crossing over from the cub pack should also be considered. The deposits are non-refundable, so units should only account for what they anticipate as attendance for camp. Units may register additional scouts above the deposited commitment, if needed and space allows.

### **Cancellation and Refund Policy for Resident Camping Fees:**

Refunds of prepaid camp fees will be made by check to the participant's unit or the individual who paid the fee, according to the following guidelines:

- More than 45 days before the first day of camp: Written refund requests received at the Scout Service Center will be refunded in full, minus any non-refundable deposit and a \$50 administrative fee.
- 45 days or less before the first day of camp and more than 7 days before arrival: Written refund requests received at the Scout Service Center will be refunded, less 60% and any non-refundable deposits.
- Less than 7 days before arrival: No refunds will be granted.

Prepaid camp fees may be transferred to another Scout within the same unit without penalty. This refund policy aims to offer flexibility to Scouts and their families while protecting the council's pre-paid camp expenses based on unit reservation numbers.

# CAMP REGISTRATION

Visit – <https://scoutingevent.com/528-HMSR Summer Camp 2025>

Select the Week of Camp and Click “Register”

## Scouts BSA Summer Camp 2025

**Event Details**

Experience an unforgettable week at Hawk Mountain Scout Reservation in 2025!

Our Scouts BSA camp offers a variety of programs, including Pathfinder (our first-year camper program), Aquatics at both our pool and lakefront, Range and Target activities (formerly shooting sports), Outdoor Skills, Nature and Ecology, Handicraft, Climbing, Zip-lining, and much more.

**Registration is open now!**

Sign up early to secure the best rates of the season.

One leader is invited to attend free for every 10 Scouts who sign up.

**Merit Badge Offerings**

Scouts are invited to sign up for their classes as soon as 50% of their camp registration cost is paid (Meaning you can sign up earlier than ever before too).

To view our Merit Badge and other activity listing for this year, click [HERE](#).

To view our Merit Badge class schedule for this year, click [HERE](#).

**More details are being added regularly.**

Parts A, B, and C Scouting America's Annual Health and Medical Record (medical form) is needed for all participants.

Click [HERE](#) for more information and to download a copy from the National website on this topic.

**Contact**

**When & Where**

**Week 1** Hawk Mountain Scout Reservation [Register](#)

Sunday 06-22-2025 3:00 PM ET to Saturday 06-28-2025 12:00 PM ET

**Limit One Registration Per Unit**

[More Information](#)

**Week 2** Hawk Mountain Scout Reservation [Register](#)

Sunday 06-29-2025 3:00 PM ET to Saturday 07-05-2025 12:00 PM ET

**Limit One Registration Per Unit**

[More Information](#)

**Week 3** Hawk Mountain Scout Reservation [Register](#)

Sunday 07-06-2025 3:00 PM ET to Saturday 07-12-2025 12:00 PM ET

**Limit One Registration Per Unit**

[More Information](#)

The System will prompt you to Login or continue as a guest. It is recommended that you are logged in for this step.

**Continue as Guest**

You are not currently logged in.  
Do you want to continue as a guest, or sign into your account?

[Continue as Guest](#) [Log In](#)

Choose the number of Scouts BSA Youth and Adults that you are registering for.

### Payment Schedule:

- \$20 due upon initial registration
- 50% of the balance due by 3/1/2025
- 100% of the balance due by 5/1/2025

Please note, that additional late fees may apply to registrations with balances due after May 1st

## Scouts BSA Summer Camp 2025

June 22, 2025 3:00 PM: Week 1  
Hawk Mountain Scout Reservation

[View Pricing](#)

<b>Scouts BSA Youth</b>	<b>Scouts BSA Adult</b>
<input type="text" value="0"/> 260 Remaining	<input type="text" value="0"/> 75 Remaining

Update your information and the participant information.

Week 1 - Scouts BSA Summer Camp 2025 5284173027

Participants Check Out Reports

### Registration Contact

Registration Contact  
**Checkout Required**  
**Missing Information**

Update Information Autofill

Preview Information

Additional Actions

**Check Out Required**

Registration closes in 163 days: You have 2 participants that require Check Out. These spots and classes are not held until check out is completed.

Regular Price:	\$1,200.00	
Pending Early Discount*:	-\$100.00	
<b>Balance Due:</b>	<b>\$1,100.00</b>	

Coupon Code:

### 2 Scouts BSA Youth

The Camp Fees for 2025 will be set by November 1st or earlier. To reserve your spot at the Early Bird Price you must pay \$20.00 per registrant at the time of registration. The early bird pricing will end on 12/31/2024. The system will update the summer pricing once the new fees have been approved.

<b>Scouts BSA Youth</b> <b>Checkout Required</b>	Regular Price: \$600.00 Early Discount: -\$50.00 Balance Due: \$550.00	<b>Scouts BSA Youth</b> <b>Checkout Required</b>	Regular Price: \$600.00 Early Discount: -\$50.00 Balance Due: \$550.00
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Update Information Autofill Update Information Autofill

**Missing Information**

Attachments

Once all information is entered you will be able to enter the checkout screen.

Week 1 - Scouts BSA Summer Camp 2025

Participants Check Out Reports

Checkout is required to ensure your slots for **Scouts BSA Summer Camp 2025**

Complete Check Out and secure your confirmation. You will also receive an email confirmation for your records. *Please note: Payments made with a credit card may require an additional processing fee.*

When making a payment or paying any open balances, you will return to this site and lookup your registrations to pay the balances.

### 4 Scouts BSA Youth - Super Early Bird

To confirm this price a non-refundable deposit of \$20 is due on initial registration.

<b>Booked Dec 10, 2024 7:20 PM</b>	Amount Paid: -\$250.00 Balance Due: \$250.00	<b>Booked Dec 10, 2024 7:20 PM</b>	Amount Paid: -\$250.00 Balance Due: \$250.00
------------------------------------	---	------------------------------------	---

Update Information Autofill

Update Information Autofill

You will then change the information to match the Scout or Adult that you are registering under that spot. Be certain that you have the Scouts slotted correctly, because this is how they will register for their merit badges.

Change Information for [blurred] ✕

First Name:  Last Name:

Gender:  Admin Comment:

Health Officer Comment:

Schedule

[CLASS SCHEDULE](#)

Period	Time	Mon	Tue	Wed	Thu	Fri
Period 1	09:00-09:45					
Period 2	09:55-10:40					
Period 3	10:50-11:35					
Period 4	11:45-12:30					
Period 5	02:15-03:15					
Period 6	03:30-04:30					

Once \_\_\_\_\_ a Scout is registered and has paid 50% of their camp fee you can begin registering them for merit badges using the screen below:

**Available Classes**

Click a class to **ADD** to \_\_\_\_\_ schedule

- 
**MB2546 Archery (2023 version)** Period 1  
 Archery is a fun way for Scouts to exercise minds as well as bodies, developing a steady... (9-10:40)  
**Day of Class:** Mon, Tue, Wed, Thu, Fri  
**Additional Periods Offered:** Period 3
- 
**MB2536 Astronomy (2022 version)** Period 1  
 In learning about astronomy, Scouts study how activities in space affect our own planet... (9-9:45)  
**Day of Class:** Mon, Tue, Wed, Thu, Fri  
**Additional Periods Offered:** Period 3
- 
**MB2529 Bird Study (2024 version)** Period 1  
 Birds are among the most fascinating creatures on Earth. Many are beautifully colored... (9-9:45)  
**Day of Class:** Mon, Tue, Wed, Thu, Fri  
**Additional Periods Offered:** Period 3
- 
**MB2541 Climbing (2017 version)** Period 1  
 Climbing is not a sport that requires tremendous muscular strength; it demands mental... (9-10:40)  
**Day of Class:** Mon, Tue, Wed, Thu, Fri



## MERIT BADGE OFFERINGS & REGISTRATION

We have opened additional times for merit badge instruction in 2025. This does not mean that we are expecting scouts to take a merit badge at every time slot. We are allowing scouts to have an expanded choice to either participate in merit badges and/or open program throughout the afternoon sessions. **Leaders and Parents/Guardians are asked to not force Scouts to take too many merit badges.** Merit badge sessions require work, and Scouts should only take badges that they can complete within the week. Our goal is to encourage advancement; however, we want the Scouts to participate in open programs as well. We believe that we are offering a program that allows the Scouts to combine both experiences.

Once a Scout has paid 50% of their fee for 2025, they will be invited to register for merit badges. Scouts must pay 50% of their fee to register for merit badges.

There will be 6 sessions in 2025.

- Morning Sessions – All will run Monday through Friday
  - 9:00-9:45
  - 9:55-10:40
  - 10:50-11:35
  - 11:45-12:30
- Afternoon Sessions – Run in tandem with open program. Badges will run Monday-Thursday
  - 2:15-3:15
  - 3:30-4:30

**Blue Cards:** will be completed through the online registration system. When your Scout registers for merit badges, they will automatically be added to the class roster. Requirements will be loaded into the system, and you will be able to see the progress of the Scout throughout the week. We will NOT be completing paper blue cards.

**Progress Reports:** Staff will be required to inform you of the progress of your Scouts if any issues arise. Look for midweek progress in the online system. On an as needed basis, staff will let you know of any issues with the Scout successfully completing the merit badge.

**Class Sizes:** Some merit badges are limited to a maximum number of participants per session for various reasons such as space, safety, or equipment availability. It is important that Leaders encourage registration for badges as soon as Scouts have paid 50% of their fee. Merit Badge registrations first come first serve. Some badges fill very fast.

**“All Included” Program:** We are excited to offer an all included model this year. Scouts will not be required to pay an additional fee for basic supplies for merit badges. There are exceptions for some badges, such as rifle or shotgun, for example. Participants will be given the materials to complete the requirements. If Scouts require additional material, they will need to purchase those additional supplies at a minimal fee. We will ensure that every Scout has the correct number of supplies to complete the requirements. However, we can’t guarantee that Scouts will complete the badges without needing additional supplies for various reasons. Parents/Guardians should prepare the Scouts to be able to purchase additional supplies if needed.

# Hawk Mountain Scout Reservation 2025 Merit Badge List



## **Handicraft –**

Wood Carving  
Basketry  
Leatherwork  
Painting  
Pottery

## **Outdoor Skills –**

Camping  
Geocaching  
Orienteering  
Wilderness Survival  
Pioneering  
Exploration  
Search & Rescue

## **Medical Staff & Chaplain -**

Emergency Preparedness  
First Aid  
Scouting Heritage  
Public Speaking

## **OA Village & Sports -**

Fishing  
Signs, Signals, and Codes  
Fire Safety  
Fish & Wildlife Management  
Geology  
Indian Lore

## **Pool –**

Swimming  
Lifesaving  
*Instructional Swim*

## **Lakefront –**

Rowing  
Small-Boat Sailing  
Canoeing  
Kayaking

## **Ecology –**

Bird Study  
Environmental Science  
Mammal Study  
Insect Study  
Nature

## **STEM -**

Weather  
Robotics  
Astronomy  
Electronics  
Photography  
Moviemaking  
Space Exploration  
Electricity

## **Climbing –**

Climbing

## **Shop/Industrial Arts –**

Welding (Expanded Offerings)  
Home Repairs

## **Range & Target Activities–**

Rifle Shooting  
Shotgun Shooting  
Archery

Area	9:00-9:45	9:55-10:40	10:50-11:35	11:45-12:30	12:30-1:30	1:30-2:15	2:15-3:15	3:30-4:30	4:30-5:15	
	<b>Morning Merit Badges will take place from Monday to Friday</b>				<b>Lunch</b>	<b>Siesta</b>	<b>Afternoon Merit Badges will take place from Monday to Thursday - All Open Program on Friday</b>			
Handicraft	Painting	Wood Carving	Painting	Wood Carving			Mon & Tues - Basketry	Open Program		
	Pottery		Pottery				Wed & Thurs - Leatherwork			
Outdoor Skills	Geocaching	Orienteering	Geocaching	Orienteering			Open Program, Knot Tying			
	Wilderness Survival	Camping	Wilderness Survival	Camping						
	Exploration		Pioneering							
	Search & Rescue		Search & Rescue							
Medic & Chaplain	First Aid	Emergency Preparedness	First Aid	Emergency Preparedness			Scouting Heritage	Public Speaking		
OA Village & Sports	Fire Safety	Fishing	Fire Safety	Fishing			Geology	Indian Lore		
	Signs, Signals, & Codes	Fish & Wildlife Mgmt.	Fish & Wildlife Mgmt.	Signs, Signals, & Codes			Open Program & Field Games			
Pool	Lifesaving		Lifesaving				Open Swim			
	Swimming (MB)	Swimming (MB)	Swimming (MB)	Instructional Swimming			Small-Boat Sailing			
Lakefront	Rowing	Canoeing	Canoeing	Rowing			Open Boating			
		Kayaking	Kayaking				Nature	Nature		
Ecology	Bird Study	Mammal Study	Bird Study	Mammal Study			Open Program & Conservation Projects			
	Insect Study	Environmental Science	Environmental Science	Insect Study			Space Exploration	Space Exploration		
STEM	Weather	Robotics	Weather	Robotics			Electricity	Electricity		
	Astronomy	Electronics	Astronomy	Electronics			Open Program (Specifics TBD)			
	Photography	Moviemaking	Moviemaking	Photography			Climbing Tower Open - Monday & Tuesday			
Climbing	Climbing		Climbing				Zip Line Open - Wednesday, Thursday, Friday			
Shop/Industrial Arts	Welding		Welding				Home Repairs	Home Repairs		
Range & Target Activities	Rifle Shooting		Rifle Shooting				Open Shoot			
	Shotgun Shooting		Shotgun Shooting							
	Archery		Archery							
First-Year Camper	Trail to Tenderfoot	Trail to Second Class	Trail to First Class		Totin' Chip (attend for any one day)	Firem'n Chit (attend for any one day)				
Leader Trainings	TBD		TBD		TBD	TBD				

## **IMPORTANT DATES**

Session 1: June 22 – June 28

Session 2: June 29 – July 5

Session 3: July 6 – July 12

Session 4: July 13 – July 19

Session 5: July 20 – July 26

January 1, 2025 – Standard Fees in effect

March 1, 2025 – 50% Camp Fee Due

March 31, 2025 – Campership Forms Due (in-council units only)

April 27, 2025 – Pre-Camp Leader's Meeting

May 1, 2025 - 100% Camp Fee Due

June 1, 2025 – Merit Badge Registration Closes

## **PRE-CAMP LEADERS' S MEETING**

The Pre-Camp Leader's Meeting is currently scheduled for Sunday, April 27, 2025, at Hawk Mountain Scout Reservation in Willits Dining Hall. There will be a zoom option for those that wish not to travel and to accommodate units that attend from outside of council. Camp Leadership will be on hand to help answer questions you may have about the summer.

We strongly encourage attendance at this meeting as we will have final plans in place for the summer and will help you prepare for summer camp. Even if you have attended HMSR in the past, we still feel that this meeting will help prepare you better than ever before. It doesn't matter how long you have been coming to HMSR; we would love to see you at this meeting.

## REQUIRED FORMS FOR ARRIVAL TO CAMP

The following forms will be required for all participants for HMSR resident camps. These forms will be required at or prior to check-in since they are necessary for the staff to prepare for your arrival and will make check-in go smoothly for everyone.

**Pre-Camp Swim Check:** This is an optional form, but highly recommended. Units will have the chance to swim check during check-in. ***A link will be provided for this after May 1<sup>st</sup>.***

**Special Dietary Needs:** This form is only needed for Scouts and Leaders that require special dietary requirements. This form is provided by our Food Service Vendor, Upper Crust. Upper Crust will evaluate this form. This form is due no later than June 15, 2025. Any forms received after that date may not have the ability to be accommodated. ***A link to this form will be provided once received from Upper Crust.***

**Annual Health and Medical Record – Part A, B, & C:** National policy states that participants in this program are required to provide this documentation, no exceptions. The form must have been completed within one year prior to the end of the camp session (Must be valid for the duration of the camp session). The current form is the 2019 printing. Units are encouraged to provide a copy of the form instead of the original document. As per national policy we are only allowed to accept the form stated above with not alterations. In accordance with National and Federal law, we are not able to accept electronic flash drives, emails, or scans, etc. Please take time to review these documents prior to arriving at camp. Participants that don't have this completed document may be excluded from attending camp, without a refund.

[https://filestore.scouting.org/filestore/HealthSafety/pdf/680-001\\_ABC.pdf](https://filestore.scouting.org/filestore/HealthSafety/pdf/680-001_ABC.pdf)

Online/Electronic Information:

**Roster:** Updated unit roster in Scoutbook with all information completed and accurate.

**Merit Badge Registration:** All Scouts will be registered using Black Pug once they pay 50% of their camp fee. Unit Leader's must ensure that all Scout information is uploaded into the system prior to the units arrival to camp.

## PRE-CAMP PREPARATION CHECKLIST

- Read the contents of this Leader's Guide. Share important information with your Scouts and Leaders. Ensure that you are using the latest version of the book.
- Attend the Pre-Camp Leaders Meeting on April 27.
- Check that all Scouts and Leaders that are attending camp are registered in Scouting America. *Ensure that Webelos that graduated are registered in your Troop roster.*
- All Adults have completed Youth Protection Training and PA State Clearances.
- Collect and Review Medical Forms, Dietary Forms, and any other documentation needed for participation at camp. Ensure that it is completed accurately and error free. Ensure that emergency contact information is accurate. Make photocopies of documents, if necessary, to turn them in at check-in.
- Have Pre-Camp info meetings with your unit. Topics to consider – Uniforms, sleeping accommodations, weather, hygiene, program, professionalism, facilities at camp, food, schedules, etc.
- Ensure that all Scouts have registered for merit badges prior to June 1, 2025.
- Review advancement opportunities with Scouts and help encourage Scouts to participate in activities at camp.
- Prepare a list of equipment that may be needed for camp and share with the unit.
- Prepare a duty roster for the week at camp.

## CHECK-IN PROCEDURES

**Early Bird Check-in:** Units have the option to arrange a scheduled time the Wednesday prior to their scheduled check-in to review paperwork and expedite the check-in process on the day you arrive. More information on early check-in will be provided at the leader meeting in April.

**Check-in Time:** All units will be scheduled for a check-in time. You are expected to arrive within that check-in window. If you arrive before your check-in window, you will have to wait in the parking lot. **You will not be able to enter the camp prior to checking in.** Units that attempt to enter campsites early will be asked to return to the parking lot. Please arrive **ONLY** during your scheduled check-in time. If you arrive ahead of your time, we will be checking in units that are in their check-in window only. You will likely have to wait.

**Checking in Late:** There may be an unexpected circumstance that causes your unit to be delayed into camp. Please contact the camp office ASAP to let us know. We will make every effort to assist you and move you through check-in quickly. If you arrive considerably late and don't make parts of check-in, we will make accommodations with you to complete those steps when possible.

**Vehicles in Camp:** As per national policy, vehicles are prohibited in camp for safety and security reasons. We ask that you consolidate gear into the least number of vehicles and/or trailers as you can. After unloading gear, you must return your vehicles to the parking lot for the duration of your stay at camp. Permits may be issued for individuals that require a vehicle for documented disability. Individuals

requesting a vehicle pass must possess a valid license plate, mirror tag, or written certification from a medical professional. We reserve the right to revoke any passes for misuse of the pass at any time. Only a driver and the disabled person are allowed to travel in the vehicle. These vehicles may not be used for storage or sleeping at any time. All scouting rules apply to passengers. No persons are ever allowed to ride in the bed of a truck or trailer. You must be 18 years of age to drive a vehicle in camp. Please see the camp rules and policies for full rules for operating a vehicle on camp property.

**Trailers:** Units are encouraged to bring gear in trailers. Every site has a driveway that can accommodate one trailer. Units may leave the trailer at the site for the duration of their stay. Vehicles that pull the trailer must be moved to the parking lot immediately after dropping the trailer.

**Busses/RV's:** Units may travel to camp in buses. If you plan to arrive in a bus and no additional vehicles to travel with gear are with your unit, please notify us as soon as possible. We may be able to plan to help move gear to your site, as buses are not allowed past the main parking lot. We have plenty of space in the parking lot to accommodate buses for the week. We may not be able to accommodate RV's of any type. Please contact the camp office prior to arriving with an RV.

**Driveway and Road Conditions:** Please be aware that our camp has roads and driveways that are made of dirt and stone. These areas are prone to wet, muddy, and slick conditions. In addition, many roads are uphill, have bends, are rocky, and uneven. Many driveways are steep, narrow, and curved. There may be mud in driveways due to runoff from rain. This creates a very tricky driving situation for many vehicles and is a greater reason why we restrict excess vehicle movement on the property. There are trees in camp and the trees and branches can fall during weather changes. Our entrance to camp and the parking lot are spaces to safely drive and park your car. Driving in camp may damage your motor vehicle or trailer if you are not trained or equip to drive in those conditions. When you enter the camp to deliver gear, Hawk Mountain Scout Reservation and Hawk Mountain Council are not responsible for damage caused by weather conditions or worn roads as stated in the conditions above. If you have to question whether your car will be safe in camp, please leave it in the parking lot.

## THE CHECK-IN PROCESS AT CAMP

Upon arrival to camp through the main gate (there is a sign at the entrance to camp, be sure not to enter through the service entrance at the bend in the road), proceed to main parking lot around the welcome center. It's about 1500ft past the main entrance. There may be staff in the parking lot that will direct you where to park. If you have not consolidated all of your gear prior to your arrival, please do so before checking in. Once you are able, the vehicle with the consolidated gear will be able to enter the camp and drop gear at the campsites.

Either at camp prior to check-in or before you leave home, scouts should pack a water bottle, possibly a backpack with snacks and essential items (sunscreen), and a towel and swim wear if swim checks are needed. Scouts will not have time or access to their gear to find these items at the camp prior to check in. Scouts will be walking during check in and should be prepared for such with footwear. Pictures will be taken, so units should have scouts in the uniform that they want for the picture (preferably field uniform).

**Staff Guides:** You may not move into camp until you have met with the staff member assigned to guide you through the check-in process. The staff members will be with you through the entire check-in process and will end their tour with you at your campsite and ensure that you have everything that you need. Units must remain with their staff guide throughout the process and are asked to follow the direction of the staff guide even if they are familiar with the camp.

**Medications & Medical Check-in:** Units will need to present their completed medical forms and any medications to the medical staff at check-in. Medics will review the forms and check medications for accuracy. All participants must have an accurately completed 2019 edition of the Annual Health and Medical Record Part A,B,C certified by a medical professional in order to attend camp. Federal law prohibits electronic copies or emailed documents. In the event of necessary corrections or missing forms, parents/guardians will need to fax the form to camp. Medics will arrange medication distribution with the Scout at check in.

**Unit Rosters & Registration Confirmation:** A unit leader will need to verify the attendance of the registered scouts and leaders attending camp with a member of camp staff upon check-in. It is important to ensure that your roster is up to date in Scoutbook prior to arriving to camp. This is also the time when you will inform staff if a scout or leader is entering or leaving a camp at any point during the week. You will be given wristbands at registration. All participants must wear this wristband for the duration of their stay. This is where you will also make any alterations to pre-ordered family meals and additional patch and/or tee shirt orders.

**Swim Checks/Buddy Tags:** If your unit has not done pre-camp swim checks, you will be able to complete them during the check-in process. Scouts should be prepared with their swimwear prior to starting the check-in process. Scouts will have time and facilities available to change and shower prior to entering the pool. If your unit doesn't require a swim check at check-in, the leader will present the pre-check information to the assigned staff member at the pool and the staff member will verify the accuracy of the information. Scouts will need to put their name on two buddy tags at this stop of check-in so that the staff can complete the tags and prepare for Monday sessions.

**Photos:** Units will be taking a group photo as part of the check-in process and should be prepared with their field uniform. All photos will be delivered to the unit electronically at the end of the week. Units will be responsible for printing and distribution of the photos.

**Camp Tour:** If your unit is new to HMSR, your staff guide will give you a tour of the major camp locations after all check-in steps are completed. They may also be doing this as you are moving through the check-in steps as well. We are committed to answering any questions you have, and this is the ideal time and place to reference locations.

**Dining Hall Orientation:** We have a systematic food service system, and every meal is different at Hawk Mountain. The dining hall team will talk about how meals will be administered, food safety when eating in the sites for breakfast, distribution of breakfast, lunch time procedures, and sit-down dinner in the dining hall.

**Camp Sites:** You have been assigned a camp site prior to your arrival at camp. Your staff guide will take you to your site after the check-in steps are complete. These assignments are made based off your



requested choices and/or the size of your unit. Please understand that you may share a site with another unit. Your staff guide can share information with you on how many tents are allocated for your unit when you arrive at the site. A Scout is courteous and should be mindful of the site until all units have arrived. Please don't spread out into the site if you are sharing the site with another unit and be aware that every site has a pavilion and a latrine that are common areas for all units in that site. Please check the tents, platforms, pavilion, latrines, and any other potential hazards prior to unloading gear into tents and notify your staff guide immediately so they can report it to the Ranger for follow up. Each site will be given a latrine kit with supplies to clean the latrine. Please check this kit upon arrival to ensure it is stocked with the supplies you need for the duration of your stay. Once inspections have been completed and there are no additional issues to report to the staff guide, units may unload all of their gear and move into their tents. Your staff guide will depart at that time.

## THE CHECK-OUT PROCESS AT CAMP

At the leader's meeting on Sunday, units will schedule a time with the office staff on Friday morning/afternoon to settle any financial obligations with the Camp Director/Business Manager. These meetings will be held at the Welcome Center where you started check-in on Sunday. This helps expedite the check-out process and ensure that packets are ready for units checking out on Friday evening. Units will not receive their camp patches, picture file, or awards until their financial obligations have been met. The following items will be evaluated at this meeting:

- Any uncollected registration fees for Scouts and Leaders after final payment was made. This may also be the time where late fees are collected for late payments made (if not already paid)
- Trading Post Expense Accounts for unit purchases made throughout the week.
- Damages to property or equipment assessed by the Camp Ranger, Camp Commissioner, or Camp Director (it is possible that this fee may need to be collected after final site inspection)
- Any uncollected fees for any family/visitor meals added to units after check-in
- Any uncollected fees for additional patches and/or t-shirts
- Deposits made for 2026 reservations

**Check-Out Packets:** Check-out packets will be available Friday evening after the campfire if the unit has completed settlement earlier in the day. The packets will include:

- Medical Forms
- Camp Patches (Camp and Kittatinny Award)
- Any awards that are not given at the campfire
- Link to access your unit photo
- Link to the electronic camp survey

**Blue Cards:** Hawk Mountain Scout Reservation uses an all-electronic record keeping process through Black Pug. Blue Cards will not be collected or issued for any merit badges at camp.

**Vehicles in Camp:** As per National Scouting America policy, vehicles must remain in the parking lot throughout the duration of camp. Due to the increased traffic with visitors on Fridays at camp, units will be limited to vehicle traffic for loading gear in their site if you plan to leave on Friday night. If you plan to leave on Friday night, please see a member of the camp administration for a time where you can safely load a vehicle with gear on Friday. Units that have trailers may leave the trailer parked in the site for the week and this remains to be the easiest way to transport gear. For units leaving Friday that brought gear in trailers, you can arrange a time with camp administration to move your loaded trailer to the parking lot prior to campfire on Friday. Units leaving Saturday can begin bringing in vehicles to sites in the morning after sunrise. Units departing Saturday should refrain from loading vehicles on Friday to allow Friday departures to transport gear and limit the number of vehicles in camp. On Saturday, please also use the same process as check-in and limit the vehicles in camp by consolidating gear into fewer vehicles to transport gear to the parking lot. There should never be more vehicles at a site that impedes the safe movement of vehicles in an emergency. Limiting vehicles in camp is critical for everyone's safety and well-being.

**Early Departure Inspections:** If your unit wishes to leave Friday, arrangements must be made with the Camp Director and or Camp Commissioner. Your unit may not leave the property until the site has been inspected by a staff member. The early check-out must be done during daylight hours for proper inspection. Units will need to have all gear stored and/or removed from the site at the time of inspection. You may be asked to sign an inspection form to confirm that your site has been cleared.

**Saturday Site Inspections:** For units leaving on Saturday a member of staff will come by after breakfast to inspect your site. Units will need to have all gear stored and/or removed from the site at the time of inspection. Units may not leave the property until their site has been inspected. You may be asked to sign an inspection form to confirm that your site has been cleared.

**Expectations for Sites Upon Checkout:** We are very proud of our camp, and we want to keep it a great place for all. Please ensure that your unit does a sweep of the site for any debris on the ground, in/under/around tents, sweep the pavilion, clean the latrine, empty any trash, safely clean the fire pit, and return the site back to normal. Trash should be placed at the end of the driveway by the road for pickup. Please refrain from leaving any wash lines outside or in tents. Please remove any caution tape as well if you used that for scout skills at any time. We appreciate everyone's help as it speeds up the readiness for the next group of campers.

**Damages:** It is important to note any damage at check-in. If your unit has damaged anything in the site, you may be charged for the materials to repair the damage. Payment for damaged equipment must be made prior to leaving the property.

**Medications:** Scouts should retrieve their medications from the medical staff on Friday evening or Saturday after breakfast. It is the units responsibility to ensure the medication leaves with scout.

**Things to Remember before leaving:**

- Check your mailbox in the admin building
- Settle your account with the Camp Director
- Check Lost & Found
- Collect your check-out packet
- Retrieve medications from the medical staff
- Site is clean and ready for the next group, trash by the road
- Stop by the trading post
- Register for next year
- Count your Scouts

**YOUR 2025 SUMMER OF  
SCOUTING STARTS HERE**



**2025 CAMP MEADE WEEKS:**

JUNE 22– JUNE 28

JUNE 29– JULY 5

JULY 6– JULY 12

JULY 13– JULY 19

JULY 20– JULY 26

Don't miss your chance to lock in  
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Hawk Mountain  
Council BSA



# CAMP RULES & POLICIES

## Leadership and Conduct

### A Word About You and the Camp Staff

Our camp staff is here to assist adults, campers, and visitors in making possible a truly great camping experience. We have employed and trained enthusiastic, diverse, and well-rounded staff to help. Our staff, particularly the youth staff, are just developing their skills as instructors and leaders. They love camp and believe in our great organization and often make personal sacrifices to be at camp. Together, we all make it possible for a great camp experience. We all share this responsibility.

The staff will assist and accommodate you and your unit in many ways; however, we will not assume your unit's responsibilities. Adults within your unit are the individuals that your campers know best. Please give them the adult direction and counsel needed to have a successful camp experience. This is often the first time that many of our campers have been given independence and sometimes they forget the Scout Oath and Law in their daily travels around camp.

**Unit Leadership:** Each unit must have at least two adult leaders who are 21 years of age or older and are registered with the BSA. They must ALWAYS be present in camp to provide qualified supervision to the unit. Additionally, they must have current background checks, and Youth Protection Training. For female units there must be a registered female adult leader 21 years of age or over. In addition, adult leadership should reflect an awareness of the groups size, skill level, and special needs.

All adults spending the night must follow the same guidelines listed above. All adults leaving camp must sign out and sign back in when they return.

ANY adult entering camp that will have direct interaction with ANY YOUTH, other than their own camper, must be YPT compliant in accordance with the BSA Guide to Safe Scouting. ALL other camp policies must be adhered to upon entering or exiting camp.

The Scoutmaster should make the arrangements for the necessary camp leadership. If he/she is unable to attend for the entire week, another capable, trained, and registered adult must be designated to serve as the key Camp Leader. All other adults work under the direction of the Camp Leader.

If units are going to use "rotating" leaders, i.e., if the same 2 adults will not be present all week they must be registered and paid through Black Pug. At no time may a unit be left without two- deep leadership in place. Additionally, all adults staying overnight must follow the previously stated requirements.

## **The Adults Role at Camp**

HMSR exists to deliver the Scouting program outdoors. The role of adults is one of a coach, counselor, mentor, teacher, and guide for our youth.

HMSR always allows adults the courtesy of occasionally participating in its programs and activities. However, our programs/resources are primarily in place for use by campers. Please see the Scoutmaster Program Information for adult activities available at camp.

## **The Scoutmaster/Camp Leader at Summer Camp**

As Scoutmaster, you have a key role in your unit while at camp. Your job...

### **Before Camp**

- Read the current Camp Leader's Guide and share it with your other adult leaders and parents.
- Meet with your unit to familiarize them with the camp, its offerings, and policies.
- Keep track of each camper's payment for camp.
- Meet with your Scouts, know their advancement goals, interests in programs, and help them make the right decisions to have the best time at camp.
- Fill in all the requested forms and remember to bring them to camp.
- Make sure each camper and adult medical forms are current, filled out completely, and handed to you.
- Make sure ALL adults attending camp have their current YPT, background checks and are registered with the BSA.
- Review check-in and check-out procedures with your campers and parents. Arrange for an arrival time on Sunday and a pick-up time on Saturday.

### **During Camp**

- Attend the Leader's Meetings and brief your adults about camp policies and procedures.
- Attend the chat with our Scout Executive.
- Assure that your unit complies with the guidelines in this guide and all supplementary information.
- Keep track of each Scout's advancement progress, make sure they are attending sessions, activities, and meals.
- Download the daily Black Pug Merit Badge achievements and review your Scouts progress.
- Regularly check your mailbox located in Scouts BSA Headquarters.

## **The Senior Patrol Leader at Summer Camp**

The Senior Patrol Leader is the key youth leader in the unit and coordinates the work of all the patrol leaders. Your job...

- Attend the Senior Patrol Leader meetings, and most importantly share the information with your fellow Scouts.
- Be responsible for the troop bulletin board: fireguard chart, waiter schedule, troop duty roster, etc...
- Make announcements about upcoming camp activities and schedules.
- Coordinate your troop's participation in all camp-wide events.
- Be sure that Scouts in your troop observe taps and are respectful of other units.
- Maintain the health and cleanliness of your campsite, delegating leadership as appropriate.

- Conduct a brief inspection before your camp commissioner visits each day.
- Note: If there are questions about the site inspection it is the responsibility of the SPL, or youth designee, to interact with the inspecting commissioner for clarification.

## Camp Policies

At HMSR, the Scout Oath and Law are our guiding principles. We expect each adult to provide guidance within the unit to follow these principles, the policies of the Camp, the Council, and the BSA. See the Scouter Code of Conduct for more information: <https://www.scouting.org/health-and-safety/gss/bsa-scouters-code-of-conduct/>

### The following are not allowed:

- Alcoholic Beverages and Illegal Drugs
- Use or possession of tobacco products by anyone under the age of 21. All camp buildings and the majority of the camp property are smoke and vaping free. The only authorized location for smoking or vaping is located on the map.
- Hazing and Bullying.
- Personal Firearms, Ammunition or projectile items like wrist rockets or sling shots.
- Sheath knives and other large knives/blades. Smaller utility knives may be carried by campers with their Totin' Chip Card.
- Fireworks
- Flammables: Aerosol cans neutralize water resistance of the tents and should not be used in or around tents or canvas. Open flames are not permitted in or near tents. This includes non-battery-operated lanterns, tiki torches, lighters, candles, incense, and tobacco products. Spare liquid fuel cans and propane tanks that are not in use must be stored safely in the site. Empty tanks are your responsibility and should NOT be placed in the trash. You are responsible for ensuring of proper disposal of these tanks.
- Pets, except for service animals. *ADA only has protections for service dogs/pets. Emotional support animals are not covered under ADA and are not prohibited on the property.* If you require a service animal, you must notify the Camp Director prior to your arrival. This is in accordance with Pennsylvania Health and Safety Codes. This policy does not pertain to pets that reside at the camp.
- Firewood: Firewood may not be brought into camp from anywhere outside the Commonwealth of Pennsylvania. All tinder and kindling can be found on the ground in your site. Larger wood can be acquired at the compound with prior permission from the Ranger.
- Throwing sticks, stones, and rocks. These items are meant to be on the ground and should stay there for everyone's safety.

### Visitors in Camp:

HMSR offers a busy program from the early morning through late nights. Scouts are likely busy that entire time. With the busy program schedule it makes visit time challenging for Scouts and families. We discourage visits from parents, relatives, and friends throughout the busy week and the visits should be kept to minimum. We know that visits are meant to be positive, however, they could have a negative impact on the Scouts leading to homesickness which can ruin the week for the Scout, Leaders, and

potentially others around them. Instead, we encourage families to join us for the Friday Family Night Dinner and Program. Understanding all of this:

- Visitors must check in at the Welcome Center upon arrival at the camp to receive a wristband and/or nametag. They must sign-out at the Welcome Center when they leave.
- All participants leaving camp for any reason must sign in and out at the Welcome Center.
- If you have an adult change during the week all new adults must check-in at the Welcome Center.
- Visitors must inform the office of any meals that they are going to eat while at camp. The following is the fee schedule for meals:
  - Breakfast - \$8
  - Lunch - \$10
  - Dinner - \$15Visitors can pay for a meal pass at the time of registration or units can have it added to their charge account and pay at settlement.
- All Visitors are subject to Youth Protection guidelines and PA Child Services Act.

#### **Vehicles, Trailers, and Parking:**

- Riding outside of a vehicle's enclosed passenger compartments is never allowed. This includes riding in the bed of a truck, on hoods, trunks, fenders, tailgates, or in/on trailers.
- Seatbelts must be worn at all times and every passenger must have a working seatbelt.
- The speed limit in camp is 10mph, and 5mph when campers are near.
- Only one vehicle per unit will be allowed in camp during check-in or check-out.
- A trailer may be left at a campsite during the week.
- All vehicles driven in camp must have a valid state issued inspection sticker, be in good mechanical condition, and carry minimum liability insurance of \$50,000 to \$100,000.
- Traffic regulations must be always adhered to, and driving should be done during daylight hours if necessary.
- Those who are physically disabled and require a vehicle for mobility will be issued a permit at check-in with authorization from the Camp Director. This vehicle must have a PD license plate or a mirror hanging tag. The permit is to be displayed on the dashboard of the vehicle at all times. Abuse of the privileges will result in cancelation of the permit and the vehicle will be required to be parked in the parking lot.

**Bicycles:** Personal bikes are allowed but must be inspected upon check-in. The speed limit is 10 miles per hour and all cyclists must remain on the main roads through camp. The only trail authorized for riding is the Red Trail (see the map). Riding on this trail requires adult supervision and communication with camp staff for safety. Helmets are required at all times. Bikes must be neatly parked at all times and are not permitted to block paths, walkways, door, ramps, etc.

**Fires:** Many scouts enjoy time by the campfire, but fires can pose a hazard in camp. Units must use caution with any fire. During times where open flames are prohibited, the Camp Ranger may declare a ban. All campfires in sites require adult supervision for the safety of the camp and the scouts. **No fires are to ever be left unattended.** Be sure to extinguish the fire after use.

**Knives, Saws, and Axes:** Large knives are prohibited as stated above. Pocket knives, saws, and axes are allowed but may only be used in campsites and program areas. Proper placement and setup of axe-yards and a valid Totin'Chip card is required.

**Fishing Rules:** Our camp has a beautiful lake for fishing and relaxing. Fishing is permitted off one of two docks located by the campfire circle at the North End of camp. Fishing is only permitted during daylight hours. Fishing is not allowed in any other locations. Location restrictions are in place for the safety of the campers using activities in other areas of the lakefront. Fishing is never permitted on the dam breast. Fishing at HMSR is catch and release only unless they are for merit badge purposes. Fishing licenses are not required to fish in our lake at this time.

**Cutting Trees & Bushes:** This task is reserved for the Ranger staff. This is not permitted at any time without prior approval of the Ranger. This task is dangerous and can be hazardous if not done correctly. Please consult with the Ranger if you have a need for tree removal in your site.

**Personal Property & Belongings:** A Scout is Trustworthy. The Hawk Mountain Council and Hawk Mountain Scout Reservation are not responsible for loss or damage to personal property while at camp. We highly suggest that Scouts and Leaders have the ability (and utilize) a lock for their personal gear. For expensive items that are brought to camp, it may be an option to purchase insurance for those items before coming to camp. Remember that camp can be hot, humid, and WET which can cause damage to personal items. Please be prepared. Please immediately report and theft to the Camp Director or Camp Ranger.

**Dress Code at HMSR:** Scouts will need to have both their field uniform and their activity uniform for their week at camp. This included the shirt, pants/shorts, socks, scout belt, and hat (optional). Field uniforms are required for retreat, campfire, and meals in the dining hall. Throughout the day, scouts are welcome to be in normal clothing such as shorts and t-shirts. Clothing must be appropriate and not contain any offensive writing or images and may not contradict the values and ideals of Scouting. No sleeveless shirts, revealing clothing or tank tops permitted. Units should perform uniform inspections prior to coming to camp.

**Footwear:** Open-Toed shoes such as flip flops, sandals, or aqua socks are only permitted in the pool, shower house, and lake front areas. Please wear closed-toed shoes to and from these areas. We recommend that Scouts and Leaders wear sturdy closed-toed shoes such as boots. Sneakers are allowed as well.

**Curfew and Quiet Time:** Rest is needed for everyone to have an enjoyable and safe experience each day at camp. Leaders are expected to set the example by respecting quiet times for the benefit of neighboring campers and themselves. You are in an open environment and sound travels well at camp. Please keep conversations low and limit late activities. We recommend headphones for playing music so that it doesn't disturb anyone around. However, you must ensure that you can hear outside the headphones in the event of an emergency. Quiet Hours are from 10:30pm to 6:00am every day. During this time, campers may not be out of their sites without adult supervision.

**Destruction of Property & Vandalism:** Scouts should keep in mind Scouting values when interacting with one another and making decisions. Scouts should be able to determine what is safe and harmless fun. Leaders need to monitor Scouts and prevent them from developing risks that can cause injury to themselves or others, loss of program or equipment, loss of a life, financial loss, or even a situation that



can shut down a facility at camp. The Scout or Unit that causes destruction or harm to anyone or anything at Hawk Mountain Scout Reservation will be held liable for losses or repercussions. If it is deemed that the situation requires law enforcement, Scouts and Leaders may face legal action and be removed from camp without refund and/or face criminal charges. We ask that Unit Leaders help aid us in eliminating pranks and vandalism. This allows us to focus our resources on the program and keeping camp reasonable for everyone.

**Insurance Coverage:** All current registered members of the Hawk Mountain Council are covered by health and accident insurance. In the event of a necessary instance, it is up to the family to file a claim. These forms will be provided by a health staff member. The staff of Hawk Mountain Scout Reservation and Hawk Mountain Council are not responsible for following up on unpaid claims or filing any paperwork on your behalf. It is the responsibility of the parent/guardian to complete the claim process. Our staff will provide all of the forms and treatment needed at the time of incident. Out of Council units are not covered under our policies. These units should check the expiration dates and accuracy of the health insurance information of the members of your unit before attending camp. It is advisable to bring a letter from your council or unit insurance company to show proof of coverage, if applicable.

## **Youth Protection at Camp**

### **Pennsylvania Child Protective Services Act #15**

All agencies and institutions who deal with youth in Pennsylvania are required to comply with the requirements of Act 15. This is a legal requirement of the Commonwealth of Pennsylvania, and is separate from, and in addition to, all BSA policies.

- Units from Pennsylvania: The unit is responsible for ensuring that all adults who plan to stay at camp overnight must have completed the three required clearances for volunteers.
- Units from outside of Pennsylvania: Adults are not required to get the PA State Background Checks but must ensure they are compliant with their State and Council requirements.
- For more details on these requirements and how to obtain the clearances, go to the “Keep Kids Safe” website ([keepkidssafe.pa.gov](http://keepkidssafe.pa.gov)).

### **Essential Youth Protection Guidelines**

- HMSR and the Hawk Mountain Council BSA adhere to all Youth Protection guidelines of the Boy Scouts of America. See BSA Youth Protection and Adult Leadership for more information <https://www.scouting.org/health-and-safety/gss/gss01/>
- All adults coming to camp should review youth protection guidelines prior to arrival.
- All adults involved in Scouting are mandated reporters and shall report to local authorities any good-faith suspicion or belief that any youth is or has been abused.
- All adults at camp must have Youth Protection Training within two years. Units when checking may be asked to provide documentation upon request to certify that leaders have updated training.

**The following barriers to abuse within Scouting are used at camp to ensure the safety of our campers. All adults are required follow these guidelines:**

- Two deep leadership: The foundation of our Youth Protection program.

- The buddy system: The buddy system for youth is required.
- No one-on-one contact: Personal conferences must take place in plain view of others.
- Respect of privacy: Separate shower facilities are provided for youth and adults, as well as males and females. Adults may intrude on privacy only for emergency health and safety concerns. The use of smartphones, cameras, mirrors, etc., in places or situations where privacy is expected is prohibited.
- Separate accommodation: Scouts BSA youth may not share a tent with an adult. Male and female leaders may not share a tent unless they are married. Youth may not share tents with youth of the opposite gender or with other youth who have more than a 2-year difference in age.
- Inappropriate public displays of affection and any sexual activity is prohibited.
- No secret organizations or activities: All aspects of the Scouting programs are open to observation by adults.
- Appropriate attire: Proper clothing is always required. Swimwear at camp should be modest. For males, swim trunks or board shorts are appropriate. Tight-fitting swim briefs or drag shorts are not allowed. For females, bikinis are not allowed. Modest tankinis or one-piece swimsuits are appropriate.
- Constructive discipline: Discipline should be constructive and reflect Scouting's values. Corporal punishment is never permitted.
- Hazing and bullying is prohibited: Physical hazing, bullying and initiations of any type are prohibited and may not be included as part of any Scouting activity.
- Youth leader training and supervision: Adult leaders must monitor and guide the leadership techniques used by youth leaders to ensure that BSA policies are followed.

**Hazing:** Hazing, initiations, and bullying do not belong in Scouting and will not be tolerated at camp. Leaders should make sure any improper incidents are reported immediately. Leaders need to be alert for behavior that appears to be hazing or initiation-related and report it to the Camp Director.

**Grey Areas:** Grey areas are those things that may be acceptable in other segments of society but are not to be a part of the Scouting program. We must continually remind ourselves that entertaining campfire programs offer excellent opportunities to teach values of Scouting and must not detract from, nor contradict the philosophy expressed in the Scout Oath and Law. Just because a skit, song, or story falls in a gray area does not establish that it may not be done, however, the gray areas below should alert leaders to exercise their best judgment:

- **Underwear:** Concerns are nudity, natural modesty of Scouts, mental fitness, and cleanliness.
- **Water:** We must avoid physical or emotional damage or clothing and equipment damage. No camper should be a victim or be subjected to humiliation.
- **Body Functions:** Implication of bodily functions, such as urination, defecation, or sexual acts is prohibited. Toilet paper should not be used for humor.
- **Alcohol and Drugs:** Alcohol and drug abuse are major concerns. These must not be encouraged, nor should they be used as a subject for humor.
- **Cross-Gender Impersonation:** This type of humor can lead to embarrassment or even sexual harassment. Usually, it is not *what* is done, but *how* it is done that causes problems. Discretion should be used.

## FRIDAY FAMILY NIGHT

Families are welcome to visit the camp on Friday night starting at 5:00pm. We ask that families don't arrive prior to 5:00pm as Campers may still be participating in open program. Units can register to have a BBQ Dinner with the Scouts from 5:30-6:30PM. Troops may opt to have their own meals or have parents bring their own food for this meal. Units can either eat in the dining hall or in their sites. This will be arranged at check-in. After dinner, parents are welcome to join the Campers for Retreat and Campfire. The retreat will take place in the parade field in front of Willits Dining Hall, weather permitting. Families can stand with their Units during the ceremony. If families don't wish to witness retreat, they may head directly to the campfire circle.

Troops participating in Campfire on Friday night will need to perform their contribution for the Camp Program Director on Thursday. It must follow all Scouting Values and must have approval. Once approved, units MAY NOT CHANGE their contribution in any way! The campfire will also include recognitions for the week at camp to showcase the week for Scouts and Families. The Campfire will conclude with an Order of the Arrow presentation and Scout Vespers. The program is expected to end around 9pm. After the Campfire, the Trading Post will be open for families and Scouts until approximately 9:45pm. For the safety of everyone, families are not permitted back to Campsites after the Campfire. Families are asked to leave once they have concluded the events for the evening.

Parents/Guardians that wish to take their Scout home after the Campfire events, must have completed a release form earlier in the week. For the safety of the Campers, identification is required in order to sign out the Scout.

## CAMP EMERGENCY PROCEDURES

If you experience an emergency at camp, as soon as it is safe – please notify the nearest staff member. The staff is responsible for contacting the Camp Director and the Camp Ranger in all emergency situations. Some situations that are considered emergencies

- Lost Camper
- Severely Injured Scout
- Intruders
- Fires

In the event of an emergency, the Camp Director or Camp Ranger will sound the alarm. All campers and leaders must report to their campsite where roll call will be taken. In the event of a severe weather alarm, campers will follow the direction of the staff based on the procedures listed on the Emergency Procedures information sheet.

*Stormy weather is common at least once or twice during the week at HMSR. There is no need to alert a staff member to weather conditions. The Camp Leadership team regularly monitors changing weather conditions and weather alerts. In the event of a weather situation, please follow the Severe Weather procedures listed on the Emergency Procedures sheet in your site.*

Myscouting.org offers training on weather hazards for additional information that is available to unit leaders.

## WILDLIFE AT CAMP

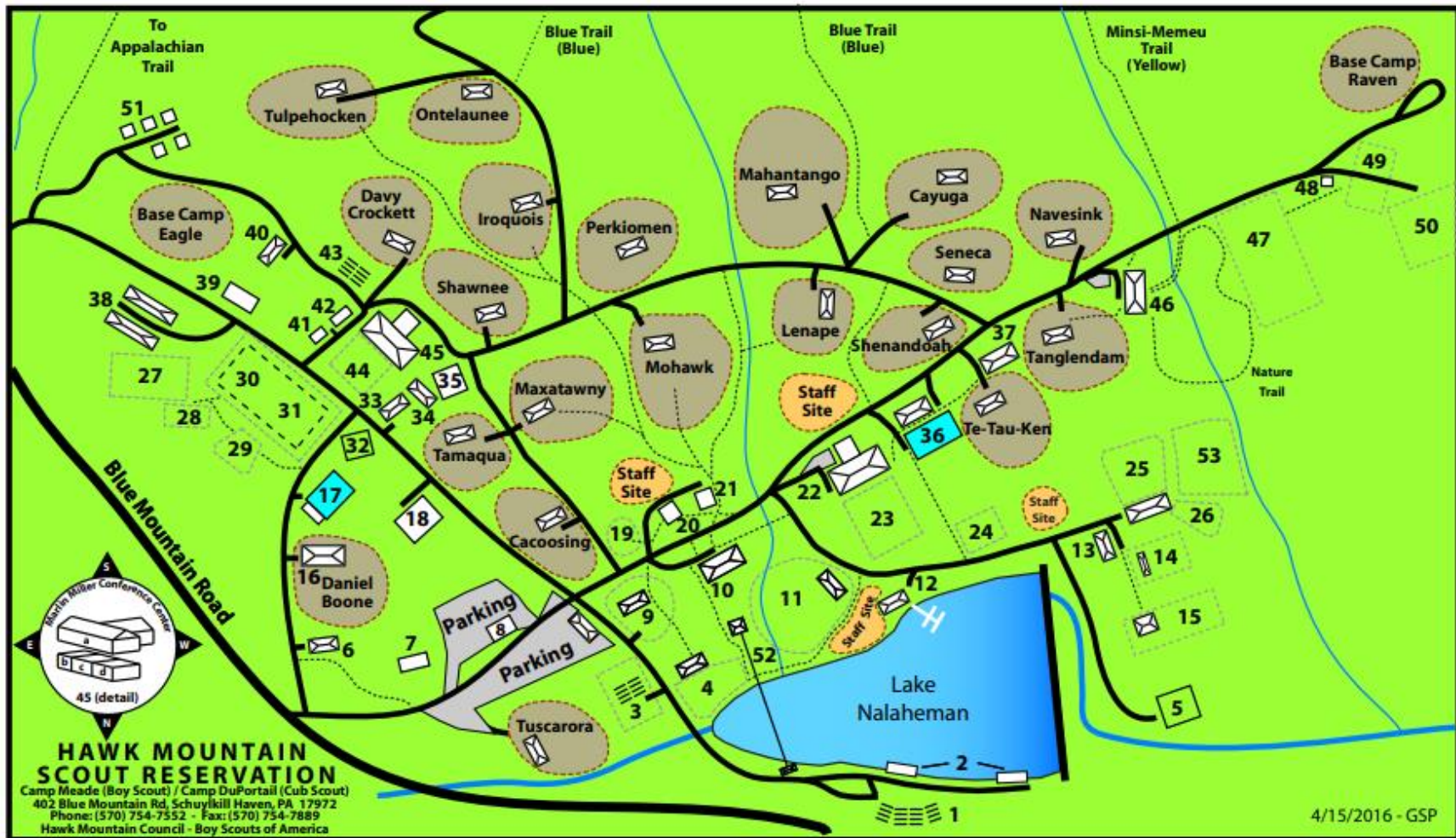
Hawk Mountain Scout Reservation is the home to many wildlife friends. This is their home, and they spend more than just a week here. If you encounter wildlife during your time at camp, let them be. Don't attempt to interact with them or chase them away. We expect that all campers are respectful to the wildlife and utilize the Outdoor Code while in camp. Our camp property is on the Blue Mountain chain of the Appalachian Mountains, and we are surrounded by State Game Lands. All wildlife is protected under State Game Lands Laws and any visitor who intentionally injures, bothers, or kills any wildlife will be held responsible. Please report any issues with wildlife to the Camp Director or Camp Ranger immediately. If you feel that there is a concern with any wildlife presenting concerns (injured animal, unnatural or dangerous behavior, foaming at the mouth, etc.) please report that to the Camp Director or Camp Ranger. Don't touch the animal or try to catch the animal, even if it appears to be dead.

You will be living in a wooded environment for a week. Mosquitoes and Ticks are common here. Bug repellent is a good suggestion. Both bugs can carry diseases, although the risk is not moderate, it is important to protect yourself against bites from these bugs/insects. We also encourage you to wear long pants and long shirts and hats when walking trails and deep wooded areas of camp. We ask leaders to educate Scouts on Ticks and ensure that they are checking themselves throughout the week. The Health Staff can assist with removing it and help with the preservation if a rash develops.

We are asking that everyone uses common sense when staying at HMSR. Understanding that you are living outdoors around wildlife, bugs, and insects is imperative. Most animals don't want to bother you if you don't bother them. Unless there is a concern, please leave the wildlife alone!

	SUNDAY	TP	MONDAY	TP	TUESDAY	TP	WEDNESDAY	TP
			MOVIE NIGHT		ORDER OF THE ARROW DAY		SMORES NIGHT	
6:00AM								
6:15AM			WAKE UP		WAKE UP		WAKE UP	
6:30AM								
6:45AM								
7:00AM			POLAR BEAR SWIM		POLAR BEAR SWIM		POLAR BEAR SWIM	
7:15AM			BREAKFAST PICKUP		BREAKFAST PICKUP		BREAKFAST PICKUP	
7:30AM								
7:45AM								
8:00AM			BREAKFAST (IN SITES)		BREAKFAST (IN SITES)		BREAKFAST (IN SITES)	
8:15AM								
8:30AM			FLAGS		FLAGS		FLAGS	
8:45AM								
9:00AM								
9:15AM			MERIT BADGE SESSION 1		MERIT BADGE SESSION 1		MERIT BADGE SESSION 1	
9:30AM								
9:45AM								
10:00AM								
10:15AM			MERIT BADGE SESSION 2 (955-1040)		MERIT BADGE SESSION 2 (955-1040)		MERIT BADGE SESSION 2 (955-1040)	
10:30AM								
10:45AM								
11:00AM								
11:15AM			MERIT BADGE SESSION 3 (1050-1135)		MERIT BADGE SESSION 3 (1050-1135)		MERIT BADGE SESSION 3 (1050-1135)	
11:30AM	STAFF ARRIVES							
11:45AM								
12:00PM			MERIT BADGE SESSION 4		MERIT BADGE SESSION 4		MERIT BADGE SESSION 4	
12:15PM	STAFF LUNCH & STAFF MEETING		LEADER'S MEETING				LEADER'S MEETING 12PM-1PM	
12:30PM								
12:45PM			LUNCH		LUNCH		LUNCH	
1:00PM								
1:15PM								
1:30PM								
1:45PM			SIESTA		SIESTA		SIESTA	
2:00PM								
2:15PM								
2:30PM			MERIT BADGE SESSION 5		MERIT BADGE SESSION 5		MERIT BADGE SESSION 5	
2:45PM								
3:00PM	UNIT CHECK-IN							
3:15PM								
3:30PM			CAMP OPEN PROGRAM		CAMP OPEN PROGRAM		CAMP OPEN PROGRAM	
3:45PM			MERIT BADGE SESSION 6		MERIT BADGE SESSION 6		MERIT BADGE SESSION 6	
4:00PM								
4:15PM								
4:30PM			SPL MEETING				SPL MEETING	
4:45PM								
5:00PM	LEADER'S MEETING							
5:15PM								
5:30PM								
5:45PM	LINE-UP FOR DINNER		RETREAT		RETREAT		RETREAT	
6:00PM								
6:15PM	DINNER		DINNER		DINNER		DINNER	
6:30PM								
6:45PM								
7:00PM					CHAPEL			
7:15PM								
7:30PM	LINE-UP FOR RETREAT		CAMP OPEN PROGRAM - POOL, ZIPLINE, HANDICRAFT, ECOLOGY		COWBOY ACTION SHOOT EVENT / BROTHERHOOD TESTING			
7:45PM	RETREAT				CAMP CHEF COMPETITION		BOARD GAMES & SPORTS	
8:00PM								
8:15PM	CAMPFIRE						CAMPFIRE PLANNING & SMORES - UNITS WILL BE IN SITES - CAMP SERVICES CLOSED	
8:30PM								
8:45PM					LINE-UP FOR CALLOUT			
9:00PM	NEW CAMPER CEREMONY				OA CALLOUT CEREMONY			
9:15PM			MOVIE NIGHT		OA BROTHERHOOD CEREMONY			
9:30PM								
9:45PM					OA MEMBER CRACKER BARRELL			
10:00PM	LIGHTS OUT		LIGHTS OUT		LIGHTS OUT		LIGHTS OUT	

	THURSDAY CAMP WIDE GAMES	TP	FRIDAY FAMILY NIGHT	TP	SATURDAY	TP
6:00AM						
6:15AM	WAKE UP		WAKE UP		WAKE UP	
6:30AM						
6:45AM	POLAR BEAR SWIM		POLAR BEAR SWIM			
7:00AM						
7:15AM	BREAKFAST PICKUP		BREAKFAST PICKUP		BREAKFAST IN DINING HALL	
7:30AM						
7:45AM	BREAKFAST (IN SITES)		BREAKFAST (IN SITES)			
8:00AM						
8:15AM						
8:30AM	FLAGS		FLAGS			
8:45AM						
9:00AM						
9:15AM	MERIT BADGE SESSION 1		MERIT BADGE SESSION 1		CHECKOUT	
9:30AM						
9:45AM						
10:00AM						
10:15AM	MERIT BADGE SESSION 2 (955-1040)		MERIT BADGE SESSION 2 (955-1040)			
10:30AM						
10:45AM						
11:00AM						
11:15AM	MERIT BADGE SESSION 3 (1050-1135)		MERIT BADGE SESSION 3 (1050-1135)			
11:30AM						
11:45AM						
12:00PM	MERIT BADGE SESSION 4		MERIT BADGE SESSION 4			
12:15PM			LEADER'S MEETING			
12:30PM						
12:45PM	LUNCH		LUNCH			
1:00PM						
1:15PM						
1:30PM						
1:45PM	SIESTA		SESTA			
2:00PM						
2:15PM						
2:30PM	MERIT BADGE SESSIONS					
2:45PM						
3:00PM			VOLLYBALL COMPETITION			
3:15PM						
3:30PM	CAMP OPEN PROGRAM		CAMP OPEN PROGRAM			
3:45PM	MERIT BADGE SESSIONS					
4:00PM						
4:15PM						
4:30PM						
4:45PM			SPL MEETING			
5:00PM						
5:15PM			FAMILIES ARRIVE			
5:30PM						
5:45PM	RETREAT					
6:00PM						
6:15PM	DINNER		DINNER			
6:30PM						
6:45PM						
7:00PM						
7:15PM						
7:30PM			LINE UP FOR RETREAT			
7:45PM	CAMP WIDE GAMES		RETREAT			
8:00PM						
8:15PM						
8:30PM			CAMPFIRE			
8:45PM						
9:00PM	BELLYFLOP & CANNONBALL COMPETITIONS					
9:15PM						
9:30PM			FAMILIES DEPART			
9:45PM	ICE CREAM SOCIAL					
10:00PM	LIGHTS OUT		LIGHTS OUT			



- |                               |                                      |                                   |                                       |   |
|-------------------------------|--------------------------------------|-----------------------------------|---------------------------------------|---|
| 1 Shober Campfire Circle      | 13 Shooting Sports Pavilion          | 25 Shughart BS Rifle Range        | 37 Randy Rowe Lodge                   | 46 Meridian Conservation & Ecology Center / Kittatinny Room |
| 2 Amangamek Fishing Piers     | 14 Jones BS Archery Range            | 26 Gordon BS Shotgun Range        | 38 Warehouse Compound Area            | 47 Iron Scout Bikeathlon Course                             |
| 3 Scout's Chapel              | 15 Pioneer Multi-Use Shooting Range  | 27 Ford CS Action Archery Range   | 39 Camp Ranger's Residence            | 48 Extreme Sports Program Area                              |
| 4 Order of the Arrow Village  | 16 Landis Pavilion                   | 28 Cannibal Cove CS Archery Range | 40 DuPortail Lodge                    | 49 Palmer Golf Driving Nets                                 |
| 5 Sewage Treatment Plant      | 17 Miller Pool / Shower House        | 29 Clements CS BB Range           | 41 Fox Lodge                          | 50 Meechgalanne BMX Course                                  |
| 6 Lake Lodge                  | 18 Sci, Tech, Eng & Math (STEM) Bldg | 30 Cub Confidence Course          | 42 Akela Lodge                        | 51 Owl Village  |
| 7 Hofmann Activity Lodge      | 19 Pathfinder Program Area           | 31 Washington Field               | 43 Snowball Chapel / Arena            | 52 Wschimuin Zip Lines                                      |
| 8 Rest Rooms                  | 20 Hofmann Admin. Bldg.              | 32 Basketball Court               | 44 Miller Parade Field                | 53 Pope BS Action Archery Range                             |
| 9 Outdoor Skills Program Area | 21 Hawk Mountain Outfitters          | 33 Field Pavilion                 | 45 Marlin Miller Conference Center    |   |
| 10 Hafer Lodge (Handicraft)   | 22 Willits Dining Hall               | 34 Lenni-Lenape Pavilion          | a Miller Dining Hall                  |   |
| 11 C.O.P.E. Program Area      | 23 Willits Parade Field              | 35 Rest Rooms                     | b Health Suite / Weekend Commissioner |   |
| 12 Lakefront Pavilion         | 24 Shultz Climbing Tower             | 36 Reary Pool / Shower House      | c,d Activities 1, Activities 2        |   |

## PLANNING FOR YOUR CAMP ADVENTURES

Scouting is an adult lead, Youth run organization. It is important to remember that we are here for the youth, and they should be included in the program planning process. There are many things to do and next we will cover the camp program information. We ask that you share this information with them. They are the ones that will be participating in these programs. Most Scouts will be primarily concerned with merit badges. For everyone to have a great experience, Leaders need to guide the Scouts to success when making decisions for merit badges. Scoutmasters still need to approve Scouts for taking a merit badge, even at camp. Please don't set these Scouts up for failure. Just because they want it, doesn't mean it's the right badge for them. Please look at some aspects that affect the success of the Scouts such as: their physical ability and strength, their age, past experiences, prerequisites, ability to participate in the classroom setting, and the amount of badges they are signing up for. You should know your Scouts and you need to use your best judgement.

The schedule that we have this year allows for added merit badge time in the afternoon. PARENTS/GUARDIANS AND LEADERS ARE ASKED NOT TO FORCE SCOUTS TO MAKE CAMP A MERIT BADGE ADVENTURE. We have planned plenty of program for your unit and they don't have to do everything on the schedule. Please make this week fun, not overwhelming. Remember that Scouts could be dealing with hot, wet, and humid conditions and they may just want to relax or swim. Please take that into consideration when planning. Our suggestion is that Scouts take a maximum of 4 badges (4 in the morning or 3 in the morning and 1 in the afternoon). This allows them to have some free time and time for other activities. We ask that you, as leaders, help ensure that your Scouts are planning an enjoyable and realistic week at camp!

We have put together a list of merit badges that are relevant to camp and offer something your Scouts may not be able to get in their own units. We have attempted to limit the pre-requisites, if any, and some badges aren't on the list because of the pre-work that would have been needed. Our goal is to have the work done at camp. We also are proud to provide the materials for badges this summer. As long as the Scouts don't need to redo their project or need additional ammunition, they won't have any additional fees for their selected badges.

The next few pages are going to outline the merit badges and open program activities that your Scouts and Leaders can participate in at camp.



# HANDICRAFT

Handicraft is our arts and crafts area of camp.

Location: Hafer Lodge



## Painting

Good for new  
Scouts



## Wood Carving

Moderate



## Pottery

Moderate



## Basketry

Good for new Scouts

**Monday & Tuesday  
Class**



## Leatherwork

Good for new Scouts

**Wednesday &  
Thursday Class**

**Open Program Activities:** Drawing, Painting, Leather Stamping (\$), Pottery

## OUTDOOR SKILLS

Also known as “ODS”, our Outdoor Skills is everything Scoutcraft.

Location: Outdoor Skills Area



### Geocaching

Moderate



### Orienteering

Moderate



### Wilderness Survival

Moderate

Pre-Req: #7, Scouts must take a photo of the cache



### Exploration

Difficult



### Pioneering

Difficult



### Search & Rescue

Difficult

### Open Program Activities:



**Totin' Chip** – This rather popular award for newer Scouts gives them the ability to use wood carving tools, such as pocketknives.



**Fire'n' Chit** – This teaches Scouts to learn basic fire safety and the Outdoor Code. Scouts who complete the requirements will earn this award.



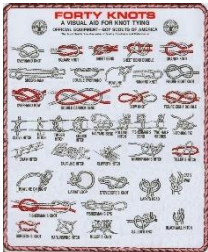
**Paul Bunyan Award** – This is an advanced axemanship award. This should be for experienced Leaders and Scouts only. It is recommended that you are in good physical condition and have good woods tool skills for earning this award.



**Orienteering Course** – We offer an orienteering course for Scouts, Leaders, and Units. You must have your own compass to participate. Maps will be available at ODS and must be returned upon completion.



**Geocaching Course** – We offer a small course with a few way points for Scouts and Leaders. GPS units are limited, so units should schedule with ODS staff ahead of attempting the course to ensure availability.



**It's "KNOT" All That Bad** – We are excited to offer knot tying demonstrations and classes during open program. Scouts are encouraged to participate to brush up on current skills, rank advancement support, or learn new knots.



**Leave No Trace Training** – This is likely to be a weeklong course designed to assist Leaders in Leave No Trace camping principals. This information is important to Leaders if you camp in any National Parks.

## OA VILLAGE & SPORTS

Our lakefront Order of the Arrow Village is the home of our Summer Chieftain, two fishing docks and where we have our summer ceremonies. This area covers fishing badges, safety related badges, geology and lore.

Location: Order of the Arrow Village



### Fire Safety

Moderate

Pre-Req: #5e & #5g, Scouts must bring a list of alarms and home fire-escape plan.



### Fishing

Moderate



### Signs, Signals, and Codes

Moderate



### Fish & Wildlife Management

Moderate



### Geology

Difficult



### Indian Lore

Good for New Scouts

### Open Program Activities:

OA Village and Sports offer a variety of field games and fishing activities. Order of the Arrow Fellowship (Cracker Barrels) happen at the Village.

## AQUATICS – POOL

HMSR is home to two pools. Camp Pool (Reary) and Cub Pool. Both offer standard size areas for non-swimmers, beginners, and swimmers.

Location: Reary Pool



### Lifesaving

Difficult

Pre-Req: #2a - Must have earned the swimming merit badge

### Instructional Swim

Moderate

Swimming lessons will be available at this time for anyone that wants to learn how to swim properly or improve their swim skills.



### Swimming

Difficult

Pre-Req: #2 - Must have completed the BSA Swimmer test.

**Open Program Activities:** Most afternoons are dedicated to Open Swim, weather permitting.



**Mile Swim** – Must complete the BSA Swimmer test. This is recommended for strong swimmers only. This is not a merit badge. Scouts are encouraged to work with Aquatics staff to practice for the mile swim.



**Safe Swim Defense/Safety Afloat Certification** – Aquatics lead instruction for Adult leaders throughout the week. Units should have at least one trained leader to assist with Troop swims and aquatics programs throughout the year.

## AQUATICS – LAKEFRONT

HMSR is home to a creek fed manmade lake named Lake Nalaheman that offers various activities for campers.

Location: Lake Nalaheman



### Rowing

Difficult

Pre-Req: #2 – Must have completed BSA Swimmer Test



### Canoeing

Difficult

Pre-Req: #2 - Must have completed BSA Swimmer Test



### Kayaking

Difficult

Pre-Req: #2 - Must have completed BSA Swimmer Test



### Small-Boat Sailing

Difficult

Pre-Req: #2 - Must have completed BSA Swimmer Test

**Open Program Activities:** Campers can take part in any of the available Canoes, Row Boats, and Kayaks during open program. We also offer a water “trampoline” for campers. Most lakefront activities require BSA Swimmer Test completion.

## ECOLOGY & CONSERVATION

Our Ecology area offers a look at the wildlife of the camp and helps instruct Scouts and leaders on how to respect wildlife and nature.

Location: Meridian Conservation & Ecology Area



**Bird Study**

Moderate



**Mammal Study**

Good for New Scouts



**Insect Study**

Moderate



**Environmental Science**

Difficult



**Nature**

Good for New Scouts

### Open Program Activities:

**Nature Trail** – HMSR offers a quiet walk through the less inhabited area of the camp. It is your opportunity to witness some of our local camp beauty while taking a walk over creeks and through the woods.

**Conservation Projects** – Approved projects will be available for Units to complete during open program. These projects must be approved by the Ecology Staff and may be supervised.

# STEM

Our air-conditioned science, technology, engineering, and mathematics center offers many different opportunities for campers.

Location: STEM Building



**Weather**

Moderate



**Astronomy**

Moderate



**Photography**

Moderate



**Robotics**

Difficult



**Electronics**

Moderate



**Movie Making**

Moderate



**Space Exploration**

Moderate



**Electricity**

Moderate

Open Program Activities: TBD



## CLIMBING

Challenging Outdoor Personal Experience is a group team building and confidence program for older scouts. Currently our Climbing team focuses on our Climbing Tower and Lake Zipline

Location: Climbing Tower and Zip Line



**Climbing**

Difficult

### Open Program Activities:

**Climbing Tower** – Climb or Repel off our lake view climbing tower. For older scouts. Weather Permitting. Open on Monday and Tuesday only.

**Dual Zip Line** – You and a friend can zip together over our lake and enjoy an amazing view! Weather Permitting. Open Wednesday, Thursday, and Friday.

*We are evaluating the COPE program for 2025. At this time, we don't believe that we will be offering the COPE Program. However, we are in discussion to offer a "low course" option for team building, if possible. Please continue to monitor this book for updates.*

## SHOP & INDUSTRIAL ARTS

Our hands on skills & repair related badges.

Location: Warehouse & Compound Area



**Welding**

Difficult



**Home Repair**

Moderate

## CIVICS

Location: Randy Rowe Lodge



**Scouting Heritage**

Moderate



**Public Speaking**

Moderate

Pre-Req: #5 – Interview two people and prepare to share; #6 – Prepare your collection and bring to camp; #8 – Interview the 3 people and be prepared to share.

## FIRST AID & PREPAREDNESS

Location: Randy Rowe Lodge



**First Aid**

Difficult



**Emergency Preparedness**

Difficult

## RANGE & TARGET ACTIVITIES

Our camp offers shotgun, rifle, archery, and cowboy action ranges.

Location: Shooting Sports Area



**Rifle Shooting**

Difficult

*Scouts should plan on having to purchase additional ammunition.*



**Shotgun Shooting**

Difficult

*Scouts should plan on having to purchase additional ammunition.*



**Archery**

Moderate

### Open Program Activities:

**Open Shoot** – Shotgun, Rifle, and Archery Ranges are open. Scouts are given one round of ammunition for shotgun and rifle. Any additional ammunition must be purchased by the scout.

**Cowboy Action** – An energetic shooting experience that combines skill and fun for older scouts and leaders. Space is limited. Program will not be available to every scout based on availability and safety requirements.

**Scoutmaster/SPL Shootout** – Scoutmasters and Senior Patrol Leaders compete to score the highest score for an award each week.

## PATHFINDER PROGRAM

### Our First Year Camp Program

Location: Pathfinder Program Area

HMSR offers a first-year camp program called Pathfinder. Our program is designed to work on scout skills that align with rank requirements for the new scouts. We are also committed to allowing the scouts to participate in the different activities at camp by giving them an immersive experience. Scouts in the Pathfinder program will earn pre-determined merit badges as part of the program.

***As we continue to rebuild our teams for 2025, please check back for announcements and updates for more information on the final Pathfinder Program for 2025. The final plan will be in place by the April Pre-Camp Leader's Meeting.***

## ADULT LEADER PROGRAM

**Safety Afloat & Safe Swim Defense:** As described under aquatics program area.

**Leave No Trace Training:** As described in ODS program area.

**Chainsaw Training:** Program & Certification is typically offered each week. This depends on the availability of the trainer.

**Introduction to Outdoor Leader Skills:** IOLS is Leader Specific training for certain positions within the unit. We are anticipating that we will offer this course each week in 2025.



## ORDER OF THE ARROW

Hawk Mountain Scout Reservation and the Hawk Mountain Council are home to Kittatinny Lodge 5 of the Order of the Arrow. We encourage participation in any events throughout the week for any members of the Order, regardless of your Lodge affiliation.

**Brotherhood Testing and Ceremony:** Testing is for HMC Units only. The cost to take the test is \$22 and is subject to change. The fee must be paid prior to the test. A receipt for your paid fee will be turned into the OA Village Staff by 5PM on Monday. Testing will take place at the OA Village at 8pm. The ceremony will take place at 9PM, immediately following the testing at the OA Ceremony Circle. Any Brotherhood or Vigil Honor member from any Lodge can participate in the ceremony.

**Order of the Arrow "Spirit" Day:** On Tuesday, OA Members are encouraged to wear their Lodge Activity shirt throughout the day. They are also asked to wear their sash to dinner and flags. This is open to any Lodge.

**OA New Member "Callout" Ceremony:** The camp is invited to the OA Village at 9PM on Tuesday for the new member callout ceremony for new lodge members. New lodge members will meet the Ceremonies team at the STEM Building at 8:45 to be guided to the circle. At the conclusion of the callout ceremony, there will be a cracker barrel for any OA Members. Kittatinny Inc is typically at all Cracker Barrells to sell Lodge/OA related items.

**Friday Campfire:** A Friday recognition for all new and elected members of the Lodge for the current year at the campfire.

## Kittatinny Award

A long-standing tradition at HMSR. Every new camper at Hawk Mountain starts with a green neckerchief. Units can purchase the necessary neckerchiefs at the trading post for \$5. Adults and Youth, new and experienced, participate in activities throughout the week and earn stamps on their neckerchief that can later be embroidered at home. Along with the stamps on the neckerchief, participants will work to complete requirements to earn the award. Once the requirements are complete, units can submit the documentation for the patches. The patches are sponsored by the lodge and are at no cost to participants. Award forms will be returned to the Units so that stamps can be administered. Stamps are provided by the camp and will be available in the Camp Admin building starting Thursday Evening. This program encourages participation in all areas of camp and is highly encouraged for everyone to participate.

**Sunday New Camper Ceremony:** Campers that are new to Hawk Mountain will participate in a new camper ceremony from the Lodge after the conclusion of the campfire. Seasoned Camper will be dismissed from Campfire along with proper supervision from the units. Any new Campers and their supervision will remain at the Campfire circle. The Lodge Ceremonies team will lead the new campers from the campfire to the OA Village for the ceremony. Each new camper is asked to bring a small stick and their neckerchief to the campfire, so they have it for this ceremony.

## CAMP PROGRAM OUTSIDE OF THE BADGES

**Sunday & Friday Retreat & Flags:** Sunday and Friday retreat is reserved as the start to our campfire programs. Units will assemble by 7:45PM on the road behind Willits Dining Hall. Units will be led by the staff to the parade field for retreat. At the conclusion of retreat, the staff will lead the campers to the campfire circle for the program. Sunday night campfire is staff led. This program is designed as an interactive welcome for everyone and introduces you to the teams that you will be working with for the week. At the conclusion of the program, we will have our new camper ceremony.

**Evening Retreat & Flags:** Monday – Thursday units are encouraged to attend Flags and Retreat. Units will line up in front of Willits Dining Hall as a unit prior to 5:45PM. The Camp Program Director will do a roll call for all units as part of the Unit Camp Participation Award. The staff will conduct a flag ceremony and then dismiss the campers for dinner in Willits Dining Hall.

**Morning Flags:** Morning Flag ceremony is encouraged for units but is optional. This will take place at 8:30am in front of Willits Dining Hall.

### **Evening Camp Program:**

- **Sunday:** Opening Campfire.
- **Monday:** Camp Open Program 7-9PM. Open areas – Reary Pool, Zipline, Handicraft, Ecology & Conservation. Cowboy Action Shooting Range will take place this night. Movie Night in the Parade Field at 9PM.
- **Tuesday:** Chapel service 7-7:30PM. Camp Chef Competition Judging 8-8:45PM. Board Games at Pathfinder, Volleyball Court, Gaga Pit, and field games (Climbing Staff) 7:30-8:45PM. OA Callout Ceremony at 8:45PM. OA Cracker Barrell following Ceremony.
- **Wednesday:** Camp Night Away. Units will be given ingredients to make smores and sit around their own campfire. All areas including the trading post and administration will be closed after dinner on Wednesdays. Units can use this time for advancement, campfire planning, or general comradery. Units may also bring other food items, such as Dutch ovens, to utilize during this night. This is simply your night as a unit and it's your time. This is a great time to plan your skit or song for Friday Campfire.
- **Thursday:** Camp Wide Games. More information to come on 2025 Camp Wide games. Scoutmaster Bellyflop Competition & SPL Cannonball Competition at Reary Pool at 9:00PM. Ice Cream Social and Swim until 10pm.
- **Friday:** Family Night & Campfire.

**Sunday Campfire:** This will be our “welcome home” introduction to the camp and the staff. Our staff will put on a great show for you and introduce themselves to you as well as talk about the many adventures they have in their area throughout the week.

**Friday Campfire:** This is our unit led and camp recognition campfire. Units are encouraged to provide their own song or skit for this program. Units will need to audition for their entry into the program on Thursday during the afternoon open program. The Camp Program Director must approve all songs and skits to be part of the program. Units are not allowed to alter their entry after they have been approved by the Program Director. Staff will present recognition to scouts, leaders and units during this campfire. Families are welcome to join for this campfire, so we encourage units to participate in this event.

**Chapel Service:** A Scout is Reverent. We will host a non-denominational interfaith worship service for units. Units are not required to attend this event, but participation is encouraged for living the Scouting values and it will be part of the Camp Participation Award. We have designed the schedule so that there are no other activities during Chapel so that the entire camp can attend. We will be collecting an offering for the World Friendship Fund at Chapel. This will take place in the camp chapel, weather permitting. We encourage participation from the units by having their Chaplain's Aid assist with the program.

**Camp Wide Games:** A new adventure awaits on Thursday Evenings in camp as our staff designs an all-camp event of challenges. The event will be designed for patrols of 6-10 scouts. We will present you with unique challenges for any skill level that will lead you to the finish line. Scouts will be walking throughout the camp, so this is a physical activity. We will have more details as we conclude the planning for the event. We will ensure that Units have a preliminary idea of this activity by the April Leaders meeting. Be ready – it will be fun!

**Sports/Games:** During free time and some open programs, the following activities will be available.

- Volleyball Court (Parade Field)
- Basketball Court (Cub Pool)
- Gaga Pit (Parade Field)
- Field Sports (Parade Field and OA Village)
- Board Games (Pathfinder Pavilion)

**Volleyball Competition:** New for 2025! We will be hosting a Volleyball Competition for Units. Units will sign up by Wednesday's Leader meeting. The competitions will take place on Friday Afternoon from 1:30PM-5:30PM, during Siesta and Open Program. More information to come on final rules and process.

**Open Program:** Activities are highlighted in each Program Area description. Scouts and Leaders can explore new things at camp. Some activities are very popular (Zip Line), so we encourage participants to try those activities early in the week so that they can participate. There are many activities for everyone. This is the best way to participate in activities that get signed off for the Kittatinny Award. Scouts should have no reason to sit in their sites and do nothing! We built our program to encourage time well spent.

**Camp Chef Competition:** One of our favorite programs at camp. Join us on Tuesday Evening from 8-8:45PM as Units present their best Camp Chef creations. Show us what you got this year with your best cross between camp cooking and our theme. This year our theme is going to be “food truck favorites”. Show us how you can put a camping twist on some of your favorite food truck dishes. Selected staff will judge the competition, and a series of awards will be given at the campfire on Friday. All campers are welcome to attend. Tasting is on an availability basis. Units are encouraged to bring enough for everyone to sample, but it is not required. Units will bring their COMPLETED dishes to Outdoor Skills Area between 745-8PM for judging to begin at 8PM.

**Polar Bear Swim:** Don’t let it fool you, it’s not really that cold! We encourage units to sign up for this great early morning event at Reary Pool. Polar Bear swim takes place every morning at 6:45am. Additional sessions may occur during larger weeks. Scouts will participate in a 30-minute interactive morning swim with our energetic staff. Scouts that participate in this activity will receive a patch (unit leaders can purchase at the trading post) and are eligible for the activity signoff on the Kittatinny Award.

**Water Inflatable and Swimming on the Lake** – Our lake front staff has a unique activity for those that possess a BSA Swimmer tag. Scouts and Leaders can take part in our “wibit” inflatable on the lake. This unique activity allows you to have some fun while swimming in a section of our lake.

**Fishing:** Fishing is permitted off one of two docks located by the campfire circle at the North End of camp. Fishing is only permitted during daylight hours. Fishing is not allowed in any other locations. Location restrictions are in place for the safety of the camper’s activities in other areas of the lakefront. Fishing is never permitted on the dam breast. Fishing at HMSR is catch and release only unless they are for merit badge purposes. Fishing licenses are not required to fish in our lake currently. Fishing rods may be available in our OA Village and Sports area or for purchase in the Trading Post, when available. Currently we don’t have live bait available for purchase.

**Hiking Trails:** Our camp is a large property, and we are fortunate to have several hiking trails that go beyond the program area of camp. We offer two trails:

- Blue Trail – Enter near the Ontelaunee Campsite or the Cayuga Campsite
- Yellow Trail – Enter at the Ecology and Conservation Area.

Both trails are marked by their designated color blazes on the trees along the path. Hiking in camp must be supervised, and the buddy system is required. A member of the unit that is still in camp must know that there are individuals on the trails and should have some form of communication device. These trails are maintained, but could be subject to erosion, downed trees, snakes or other wildlife, brush, etc. Proper footwear and long pants are required to hike these trails. HMSR partners with trail preservation groups in our area. Those using these trails are expected to leave the trails as they found them. Please report any issues with the trails to the Camp Ranger upon return.



**Leader's Meetings:** The Camp Director will conduct Leader's meetings several days throughout the week to keep you up to date with upcoming activities and answer any questions that you may have. The meeting locations will be announced at camp. Meetings are as follows:

- Sunday – 5:00-5:30PM
- Monday – 12:00-12:30PM
- Wednesday – 12:00PM – 1:00PM (Lunch will be provided at the meeting)
- Friday – 12:00-12:30PM

**Senior Patrol Leaders Meetings:** The Program Director will conduct SPL Meetings on Monday, Wednesday, and Friday 4:30-5:00PM. This allows the Program Director to go over programs with the SPL and answer any questions they may have.

## Additional Camp Awards

**Camp Participation Award:** Awarded to units that attend every retreat, participate in camp wide games, chapel, campfires, earn merit badges, etc. Details on this program will be finalized by the Leaders meeting in April.

**Honor Unit:** Awarded to units that bring at least 75% of their registered scouts to camp.

## CAMP SERVICES AND INFORMATION

**Administration:** HMSR has two office centers. The Camp Director and Business Staff are located at the Welcome Center. The Program Director is located at the Scouting America Headquarters located in camp. The main office is the Welcome Center and is typically staffed during normal business hours during the off season and is staffed during program time during the summer camping season. The office phone number is 570-754-7552.

**Mail & Packages:** We know that packages and mail are an exciting (and sometimes necessary) thing to expect at camp. We are in a rural area that is serviced by shipping carriers and the USPS. Packages and mail will be placed in the campsite mailbox by the end of day it was received. Mailboxes are in the lower room of the Scouting America Headquarters. Any outgoing mail should be received by the end of the day to be mailed the following day. Incoming mail MUST be addressed as follows:

Hawk Mountain Scout Reservation  
Attn: (Scout's Name, Unit, and Site)  
402 Blue Mountain Rd  
Schuylkill Haven, PA 17972

Please be advised that mail takes time. If you send your scout a package on Wednesday, they may not receive it. We make every attempt to deliver mail and packages. If we can't locate the

recipient or deem the mail undeliverable, we will return it to the sender. Packages that don't arrive in time will not be returned unless the sender pays the return shipping. Packages can be picked up at the camp if they don't arrive in time for the scout. Any mail or packages that are sent to the camp must align with the camp rules and policies. Any prohibited items will be confiscated and returned to the unit leader at the end of the session.

**Landline Phones:** The camp office phone number is 570-754-7552. We don't allow personal phone calls on this phone. In an emergency, we can relay a message to the Unit Leadership to reach out to the caller. This phone is used for business purposes only.

**Cell Phone Usage:** We understand that Unit Leaders will need to keep in contact with individuals outside of camp during the week and will have personal cell phones. Cell service at HMSR is available but can be very limited in areas of the camp. Wi-Fi is available at the Welcome Center for Wi-Fi calling, if needed. We ask Unit Leaders to encourage their Scouts to leave their cell phones turned off for the duration of the week. Cell phone usage can lead to potential homesickness problems and can cause disruptions. Limiting youth cell phone usage also lessens the chance for Youth on Youth abuse challenges and Youth Protection violations at camp due to the areas (tents and shower houses) where we don't have as much control over the Scouts. Camp is also wet, humid, hot, rocky, etc. and opens many chances for Scouts to damage or lose their phones. Please encourage the Scouts to leave them off or leave them locked up for the week. For the convenience of the Unit Leaders, we will provide charging stations in the Leader Lounge and the pavilion at the Welcome Center. We ask that you don't use the outlets in the program areas to charge devices.

**Leader Lounge:** The Scouting America headquarters building is home to the Leaders Lounge. Please enjoy the air conditioning, Wi-Fi, and coffee. This room is reserved for ADULTS ONLY. Please respect the other Leaders when using this room. Cell phone conversations should be taken outside and not in the room. We also offer Wi-Fi access at the pavilion of the Welcome Center.

**Lost & Found:** Located at Scouting America Headquarters. Any items that are found in program areas will be held for the day and then turned into the lost & found. Any valuable items will be taken to the Welcome Center to keep them secure and safe. Any other lost items will be left in the designated box in the lobby of the building. We will do our best to return your lost items. Items that can't be picked up may be returned to the owner, but we may ask them to pay the fee to return the item, depending on the cost of shipping. Any unclaimed items at the end of the summer will be donated to a local organization. Hawk Mountain Scout Reservation and Hawk Mountain Council are not responsible for any damaged, lost, or stolen items. Please report any theft to the Camp Director or the Camp Ranger immediately.

## Trading Post

Each year we work to improve our offerings in our trading post. We have a variety of HMSR wear (hats, T-shirts, patches, etc.), souvenirs and other Scout uniform necessities. We will have hygiene care products, OTC medications (must be 18+), first aid supplies, batteries, stamps, and other novelty items for purchase. Grab and go snacks, drinks, and slushies are available when the trading post is open. A selection of other snack bar items will be available at limited times throughout the day.

**Merit Badge Supplies:** 2025 brings an all-included model to HMSR. Scouts will be provided the minimum necessities for their merit badges, and they will be given those items at their program areas. Scouts who wish to purchase additional open program supplies or need to replace a broken or lost kit for a merit badge will need to visit the trading post to make that purchase. Scouts participating in Range & Target Activities will be issued only 1 round of rifle and 1 round of shot gun ammunition. If you would like to shoot any additional rounds, you will need to purchase tickets from the trading post.

**Accepted Payments:** We accept cash, checks (personal and unit), credit and debit cards. If you are using a check, there will be a fee for any returned checks.

**Unit Charge Accounts:** If your Unit Leaders would like to “run a tab” for supplies needed for the Unit for the week, we offer the ability to do that. Unit tabs are only available until Thursday end-of day. You must settle your trading post tab with the Camp Director or Business Manager on Friday at settlement to receive your exit packet with your patches and picture information. Units that have an outstanding bill at the end of camp will be billed and assessed an administrative fee.

Scouts that come to camp can spend a lot of time in the trading post. Slushies and candy are very popular! We anticipate that an average Scout is spending \$10-\$12 per day in the trading post. Over the 5 full days at camp, that could be at least \$70 per Scout. Please ensure that parents/guardians are reviewing the items the scout intends or should be purchasing at the trading post. We want campers to come prepared, but we also want Unit Leaders to be aware of Scouts carrying large amounts of money to camp. Please offer to secure this money in some way for them. This allows the Unit Leaders to be aware of what the Scout is spending, and it helps to avoid challenges if the money is misplaced, lost or stolen.

## Unit Pictures

During your orientation trail for camp, your staff guide will be stopping at a station to take a picture of your Unit. This photo is included in your fee for camp. Upon checking out and all fees are paid, you will be given access to your photo. Photos are electronic and the unit will have distribution rights to copy, share, and print the picture as needed.

## Campsites

Most campsites at HMSR are arranged in patrol settings. There is typically a fire ring in the patrol site or at least one for the entire site. As noted before, you may be sharing a site with another Unit. Please be courteous and keep your Unit together. Most campsites do not have access to electricity. If you require electricity for medical purposes, please contact the Camp Director as soon as possible to make arrangements.

**Tents:** HMSR utilizes Scouting America standard canvas tents on wooden platforms. Tents sleep two persons. There are two canvas cots in each tent. Cots are easy to move if you wish to bring your own cot. If you choose to remove the cot from your tent, please store it in the pavilion and return it to the tent at the end of your stay. Foam pads may aid in your comfort on the cot. We recommend bringing a tarp for the top of your tent to ensure that your personal items stay dry throughout the week. Please be aware that these tents are exposed to the elements of camp and are subject to wear and tear. Please report any issues with the tents to your staff guide during check-in on Sunday.

**Pavilions:** All campsites have a pavilion and picnic tables. Units can use this for dining or other activities during their stay.

**Latrines:** Most campsites have running water and latrines. Units are encouraged to bring their own soap for handwashing at the latrine. Latrines are pit-latrines and are open to the outdoors, so it can be cool when using the facilities. Please respect the Scouts and Leaders that are using the latrines. Units should make accommodations for female Scouts using the buildings.

**Terrain:** Campsites will be rocky and possibly muddy in some areas. Driveways are steep and windy. Scouts should use caution when walking in and around the campsite. Proper footwear and clothing are required when Scouts are out of their tents.

**Trash Collection:** Each site is equipped with a trash receptacle. Trash is collected throughout the week. Please place your closed and tied bags at the end of your driveway by the road in the morning. The Camp Ranger or Commissioner will be around to collect the trash sometime that day. Please don't leave tied bags by the road at night, to reduce the chance of attracting wildlife. Cardboard can be placed at the road as well but be sure to secure it so it doesn't blow away. Units are welcome to dispose of their trash and cardboard themselves. Dumpsters for trash are located at Willits Dining Hall and Miller Conference Center. Cardboard can be disposed of at Willits only.

**Leave No Trace:** Units are prohibited from altering their site during their stay at camp. Any conservation projects must be approved by the Camp Ranger. If there are concerns with something in the site, please notify the staff guide on Sunday or the Camp Ranger.

## Shower Houses and Restrooms

Climate controlled flush toilets are available at the following locations:

- Welcome Center (single stall)
- Cub Pool
- Reary Pool (single stall and shower house)
- Cub Comfort Station

Shower Facilities are available as follows:

- Cub Pool
  - Both Male and Female Facilities for Youth and Adult
- Reary Pool
  - Single Stall Showers Available for female adults
  - Male Youth and Adult Facilities
  - Youth Female Facilities
  - Single stall showers can be used by any camper

There may be times when we need to close these facilities for maintenance or cleaning. Please respect these buildings and treat them as if they are your home. Shower shoes are recommended. You are showering on concrete floors. Shower houses are not meant to replace the facilities in your sites. They are an amenity for when you are showering or out of your site for program. **Shower houses and bathrooms are closed to Campers after curfew.**

## Camp Tools & Supplies

You will be provided with a cleaning kit in your site at the start of the week. That kit will include the following:

- 3 Buckets (1 for cleaning, 2 fire buckets)
- 2 Trash Bags
- 1 Hose
- 1 Broom & Dustpan
- 1 Bottle of Cleaner
- 1 Extra roll of toilet paper
- 1 Roll of Paper Towels

If you need trash bags, toilet paper, cleaning supplies, etc. – please visit the program team in the Scouting America Headquarters. We will try and issue them to you there or arrange to have them dropped off ASAP.

**Camp Tools:** If you are in need of axes, saws, or other tools to aid in campsite upkeep please contact the team in the Scouting America Headquarters, the Camp Ranger, or the Camp Commissioner. We want to be able to lend you equipment that you need, and it is likely that we will have it to lend. Any unreturned or damaged equipment is your responsibility and will be billed to you at checkout.

## Food Service at Camp

We are proud to partner with a food service provider for our meals at camp. Once again, we will partner with Upper Crust who works to provide great meals to our Campers and wants to ensure that you find the same experience in 2025. Willits Dining hall is where meals are served at HMSR. It is a recently renovated facility that offers a climate-controlled space for mealtimes.

**Special Diets and Allergies:** We do our best to work with Upper Crust to accommodate the needs for special meals if we are given enough notice. To safely attend camp, your Scout must be able to communicate with the cooks during meals in the event there is a question. If your Scout is in doubt about the safety of the meal, they need to ask the cook for clarification. Dietary forms are due to the office no later than June 15<sup>th</sup> for ANY SESSION of camp. This allows us to have the forms prepared for Upper Crust in time for you. We will accommodate to the best of our ability.

We have very limited space in our kitchen, and it is a food safety concern to allow personal items to be stored in our facilities. We don't allow any personal storage of dietary items, and we are unable to cook any meals you bring from home. In certain circumstances, we can provide you with ice or a microwave if necessary. We are committed to finding a safe meal alternative for you while you are staying with us.

**Dining at HMSR:** We serve meals in three different ways as follows:

- **Breakfast** – Units will pick up their food and eat at their sites. This allows Units more time to prepare for the day. Pickup times will be assigned at the Leader's Meeting on Sunday. **Units should be prepared to eat and clean in their sites.** Please bring light cleaning equipment (kitchen box) and mess kits. Be prepared to wash, rinse, and sanitize personal eating gear and be able to clean up tables and spills in your sites.
- **Lunch** – Cafeteria style served as a bagged lunch so that the campers can eat where they choose. Lunch will be served from 12:30PM -1:30PM.
- **Dinner** – Served Cafeteria style in a family style setup. Units will eat together at tables but will gather their meal through the cafeteria style process. Dinner will take place following the evening retreat and flags at approximately 6:00PM. We will have a song and announcements after every dinner meal.

Units are expected to clean up all their trash, plates, cups, and utensils when eating in the dining hall. They are also responsible for wiping down their tables and sweeping around their areas.

**Friday Family BBQ:** As we welcome families to camp Friday, Units can purchase additional meals for dinner for their guests. Pre-Orders for meals must be made prior to camp or on Sunday at the latest so we have a number to give to Upper Crust. Depending on the attendance at camp, units will either eat cafeteria style in the dining hall or pick-up their food to eat in their sites.

## Medical Information

HMSR is always staffed when campers are present with trained medical staff. We have a Health Lodge that has the necessary tools to provide care to someone in need. The Health Lodge is the first aid station for our camp. It is located below the Miller Conference Center. Our staff can help with cuts, scrapes, bites, burns, and other general care. We have AED units in various places in camp and employ certified staff to use these units if needed. We also have many staff members trained in CPR and first aid. If our medical staff can't treat your Scout or Leader, we will utilize a local urgent care facility or emergency room. Our Health Lodge also has a place for your Scout to rest quietly in air conditioning if needed. However, if your Scout is not able to or is too sick to spend the night in their tent, they must return home until they feel well enough to return.

**Injuries and Illnesses:** All illnesses and injuries while in camp must be reported to the Health Officer. We want to address any immediate concerns for the safety of everyone. The Health Officer will determine the next steps for the ill or injured camper. If a camper is feeling sick, please report it to the Health Staff so that we can potentially minimize the impact of others falling ill. Serious injuries require the completion of an incident report.

**Medical Forms:** All campers and leaders who attend camp are required to have an up-to-date health history and physical examination form on file with the Health Officer. The current form has a 2019 print date. Units should provide photocopies of the original forms for each person.

Any person who arrives without a current medical form on file may not stay in camp beyond 24 hours and will not be permitted to take the swim test or participate in any strenuous activities. Arrangements must be made to obtain a physical exam within that time frame or else the person must return home until the situation is resolved. There is a local urgent care facility that offers walk-in service. Units are responsible for any costs of getting a new physical as well as making transportation arrangements.

For adults who are staying less than 24 hours in camp, a current medical form Part A & B is required to render appropriate emergency medical treatment if needed. Medical forms provide basic medical history and emergency contact information. Swimming and strenuous activities will be permitted at the discretion of the Health Officer.

**Updated Information:** Please ask parents to keep their emergency contact person informed of their whereabouts or of any special information that may be helpful in the event of an emergency. Please also make sure that the person you list as the emergency contact knows that they are listed on the form. We don't want to surprise them if there is an emergency, and we need to call them.

**Accessibility:** Most of the facilities at HMSR are accessible. Wheelchair access is available to most program areas as well as the camp offices, trading post, dining hall and shower house facilities. Please notify the Camp Director if your unit has any special needs for accessibility and we will do our best to accommodate them. We have sites in camp that are ADA compliant.

**As stated earlier, it is suggested that you provide us with a copy of the form instead of the original. Per national Scouting America policy and HIPPA regulations regarding privacy we cannot accept electronic copies such as emails, flash drives, etc.**

## **Camperships**

Hawk Mountain Council wants to ensure that every Scout can participate in programs offered. We have programs in place to financially support Scouts that are not able to afford the camping fee. Campership may be available to Scouts who qualify. You must be a member of the Hawk Mountain Council to be approved for a Campership. Out of Council units can inquire within their local council for information on camperships. Applications for camperships will be accepted from February 1, 2025, until May 31, 2025. Typically, we expect that the Unit or Charter Partner and the family support the scout with a portion of the cost. Most camperships are about 30%-40% of the cost of the program. Please check back for a link to the campership form.

## **Provisional Camping**

If you have a Scout that would like to participate in a second week of camp or is unable to attend camp when your Unit is scheduled to attend, they can become a provisional camper. A scout that attends for their first week will pay the standard camp fee. If a scout is attending for a second week, they will be subject to the lower rate. The Scout will be placed with a Troop for the week of camp and will be expected to contribute as a member of that Troop for all activities.

This is a good option for Scouts that are attending a high adventure program, Jamboree, or NOAC. If the Scout cant attend the session with their troop, they can sign up for provisional camping at the discounted rate!

Provisional camping is not available to first year campers. First year campers must attend camp with their own Units. It is hard to acclimate a new camper and with a new group often leading to homesickness, immaturity, or behavior issues for the unit they are staying with. Familiarity with camp is required for this program to be successful.



## CAMP STAFF

Our camp staff is made up of selected and well-trained youth and adults. Many of our staff are experts in the areas they work in. We select staff based on their knowledge and experience. We also look for leadership skills, enthusiasm, maturity, and customer service ability. We employ many unique and talented staff for the summer. Many are Eagle Scouts or maybe just a few more steps to getting there. Many love spending summers at camp! We have staff from different parts of the State and staff from around the world! Our staff goes through a structured training program that is required by Scouting America. Most are trained in CPR and First Aid. Everyone is trained in Scouting America Policy, Customer Service, Teaching, Safety, Emergency Training, Youth Protection and Youth on Youth Abuse, and so much more before we open the camp for the summer. Customer service is our goal, and our staff is dedicated to doing whatever it takes to make your stay at HMSR memorable. If you ever have any comments, compliments, or suggestions please use our QR codes posted in camp to share your feedback.

**Help from Leaders:** and your relationship with staff. The staff will count on leaders as part of the extended staff family. We may ask Leaders to volunteer to help in the program area or with a specific project or activity. Some programs require additional supervision, and we need your help! If you ever have an issue with your relationship with staff, please reach out to the Area Director or the Program Director.

**Areas to Improve:** We believe that we can always learn from you! Our staff and program will only get better with feedback. We have QR codes posted throughout camp for you to share real time compliments or improvement suggestions with our Camp Leadership Team. You are also welcome to talk directly to the Camp Program Director or the Camp Director to address concerns immediately. You will receive a link on Wednesday of your stay at camp for our electronic survey. We would love for you to take time to complete this survey. We will add a link to this guide when it is published.

**Our Camp Director and Program Director always have an open door. Please request an appointment to meet with them to share any feedback or concerns that you have.**

## JOIN OUR TEAM!

Our staff is not just a group of counselors having fun, but rather a family dedicated to providing an outstanding experience to all of our campers. Each of our counselors and support staff members receive extensive training in their roles at camp, as well as specific knowledge in customer service, emergency procedures, and youth protection. We look for only the best staff members who possess the following qualifications:

- Be at least 16 years old.
- A positive attitude and a strong work ethic.
- A desire to make a lasting impact on the life of a Scout.
- A willingness to live by the Scout Oath & Law.

We offer the following job opportunities:

- Counselors for: conservation and nature, outdoor skills, fishing, handicraft, range and target activities, waterfront, pool, and more
- Area Directors
- Business/Trading Post Assistants
- College Internships

APPLICATIONS BEING ACCEPTED NOW - <https://hmc-bsa.org/summer-camp-staff-2025/>

## TRAIL TO EAGLE CAMP

INFORMATION WILL BE AVAILABLE SOON

# NATIONAL YOUTH LEADERSHIP TRAINING

National Youth Leadership Training (NYLT) is the premier youth leadership program offered by Hawk Mountain Council. NYLT is an exciting, action-packed program designed to provide youth members with leadership skills and experience they can use in their home troops and crews, and in other situations demanding leadership of self and others.



## About the Course:

The NYLT course centers around the concepts of what a leader must BE, what a leader must KNOW, and what a leader must DO. The key elements are then taught with a clear focus on HOW TO. The skills come alive during the week as the patrol goes on a Quest for the Meaning of Leadership.

NYLT is a six-day course. Content is delivered in a troop and patrol outdoor setting with an emphasis on the immediate application of learning in a fun environment. Interconnecting concepts and work processes are introduced early, built upon, and aided by the use of memory aids, which allows participants to understand and employ leadership skills much faster.

## Course Specifics:

Hawk Mountain Council's 2025 NYLT course will be held on August 10 – 15, 2025 **at Hawk Mountain Scout Reservation**. Attendance and participation for all 6-days are mandatory.

The cost of the course is under review. More information about the course and logistics will be made available once the staff has been selected.

## Registration:

Registration will open soon!

During the registration process, you will be asked for your NYLT shirt size (2 shirts provided) and have the option to purchase additional shirts. Scouts will wear the NYLT shirt during each of the 6 days on the course.

## Participation Requirements:

- Scouts BSA participants must be at 13 and First Class Rank.
- Scouts BSA must have attended Introduction to Leadership Skills for Troops (ILST).
- Venturing participants must be 14, or 13 and have completed the 8th grade.
- Venturers must have attended Introduction to Leadership Skills for Crews (ILSC).
- All Scouts BSA and Venturers need to have their Unit Leader's recommendation.

<https://hmc-bsa.org/national-youth-leadership-training/>

WOOD BADGE TRAINING



# WOOD BADGE



**MARCH 21-23, 2025**  
**APRIL 5-6, 2025**

# CUB PROGRAMS

<https://hmc-bsa.org/cub-scout-camping/>



**JOIN US FOR OUR  
2025 CUB DAY CAMPS  
AND RESIDENT CAMPS**

## **DAY CAMPS**

**Cacoosing District  
June 16 - 20**

**Frontier District  
June 23 - 27**

**Council Office  
June 30 - July 4**

**Black Rock District  
July 14 - 18**

**Hawk Mountain  
Scout Reservation  
August 4 - 8**

## **WEBELOS OUTPOST & CUB RESIDENT**

**July 27 - 30  
July 30 - Aug 2**

## OFF SEASON CAMPING AT HMSR

Hawk Mountain Reservation has Camp Masters on duty weekends throughout the year and they can assist with check-in and check-out procedures.

The Hawk Mountain Scout Reservation offers fall, winter, and spring outdoor facilities to Scouting and Non-Scout Groups.

Scouts BSA Troops  
Webelos Dens  
Cub Scout Packs  
Non-Scout Groups

You can tent camp year-round, or you may want to use one of our many lodges. A full list of our facilities, capacities, and the cost is outlined in our facilities management page:

<https://campreservation.com/528/Home>

or visit our camping page on the council website:

<https://hmc-bsa.org/year-round-camping-at-hmsr/>

## CONTACT INFORMATION

Beaver Family Service Center  
Council Office  
5027 Pottsville Pike  
Reading, PA 19605  
610-926-3406

Hawk Mountain Scout Reservation  
402 Blue Mountain Rd  
Schuylkill Haven, PA 17972  
570-754-7552

Council Program Director  
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Camp Ranger  
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Council Camping Chairman  
JJ Miller  
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