



NATIONAL YOUTH LEADERSHIP TRAINING

HAWK MOUNTAIN COUNCIL, BSA

YOUTH STAFF APPLICATION

NAME: _____ TODAY'S DATE: _____

MY FRIENDS CALL ME: _____ GENDER: _____ UNIT TYPE & NUMBER: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

YOUTH EMAIL ADDRESS: _____ YOUTH PHONE: _____

PARENT NAME(S): _____

PARENT EMAIL ADDRESS: _____ PARENT PHONE: _____

CURRENT LEADERSHIP POSITION: _____

CURRENT SCOUT RANK/VENTURING LEVEL: _____ BIRTH DATE: _____

PREVIOUS LEADERSHIP TRAININGS & TRAINING DATE(S): _____

HAVE YOU BEEN A PARTICIPANT ON AN NYLT COURSE? YES NO (CHECK ONE)

HAVE YOU BEEN A STAFF MEMBER ON AN NYLT COURSE? YES NO (CHECK ONE)

IF YOU HAVE BEEN A STAFF MEMBER, PLEASE LIST POSITIONS HELD (USE BACK OF SHEET IF NEEDED):

POSITION HELD: _____ WHEN: _____ WHERE: _____

POSITION HELD: _____ WHEN: _____ WHERE: _____

REVIEW THE RESPONSIBILITIES FOR EACH POSITION (ATTACHED). CHECK THE POSITION(S) YOU ARE INTERESTED IN:

____ SENIOR PATROL LEADER ____ ASPL PROGRAM ____ ASPL SERVICE ____ ASPL TROOP GUIDES

____ TROOP GUIDE ____ QUARTERMASTER ____ SCRIBE ____ SKILLS INSTRUCTOR

WHY WOULD YOU LIKE TO BE ON STAFF FOR NYLT? (USE THE BACK OF THE APPLICATION TO ADD MORE INFO)

MY EXPERIENCE LEVEL IS:

BACKPACKING/ CAMP SITE PREP	BEGINNER	INTERMEDIATE	ADVANCED	EXPERT
GPS TRACKING (GEOCACHING)	BEGINNER	INTERMEDIATE	ADVANCED	EXPERT
MAP AND COMPASS NAVIGATION	BEGINNER	INTERMEDIATE	ADVANCED	EXPERT
FIRST AID TRAINING	BEGINNER	INTERMEDIATE	ADVANCED	EXPERT
OUTDOOR COOKING SKILLS	BEGINNER	INTERMEDIATE	ADVANCED	EXPERT
PUBLIC SPEAKING / PRESENTATIONS	BEGINNER	INTERMEDIATE	ADVANCED	EXPERT
KNOTS AND LASHINGS	BEGINNER	INTERMEDIATE	ADVANCED	EXPERT
OTHER: _____	BEGINNER	INTERMEDIATE	ADVANCED	EXPERT



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YOUTH STAFF APPLICATION

PLEASE READ AND SIGN:

ON MY HONOR AS A SCOUT, I PROMISE THAT I WILL FAITHFULLY LIVE ACCORDING TO THE SCOUT OATH AND LAW DURING THE NATIONAL YOUTH LEADERSHIP TRAINING AND THEREAFTER. I WILL REPRESENT MY TROOP / CREW / POST / SHIP WITH HONOR AND DO ALL I CAN TO PASS ALONG MY NEW KNOWLEDGE AND SKILLS TO MY FELLOW SCOUTS. I CERTIFY THAT I AM AT LEAST A FIRST CLASS SCOUT (TROOPS ONLY), AND AM A TROOP / CREW / POST / SHIP YOUTH LEADER OR CAPABLE OF FILLING THOSE POSITIONS. I WILL ATTEND ALL NYLT COURSE DATES AND STAFF DEVELOPMENTS. I WILL READ AND FOLLOW THE NYLT SYLLABUS.

SIGNED (STAFF APPLICANT): _____

APPROVAL OF PARENT OR GUARDIAN OF NYLT STAFF APPLICANTS ATTENDANCE:

I APPROVE THE ATTENDANCE OF MY SCOUT, NAMED ABOVE, TO THE HAWK MOUNTAIN COUNCIL - NATIONAL YOUTH LEADERSHIP TRAINING. IN ADDITION, I WILL SUPPORT MY SCOUT IN ATTENDING ALL STAFF DEVELOPMENT COURSE DATES LISTED IN THE COURSE AND STAFF DEVELOPMENT SCHEDULE AND TRAINER'S EDGE TRAINING WHICH IS REQUIRED TO BE ON NYLT STAFF. I WILL SEE THAT MY SCOUT HAS THE NECESSARY EQUIPMENT AND UNIFORMS TO MEET THE REQUIREMENTS FOR THE COURSE. I UNDERSTAND THAT YOUTH STAFF WILL BE ASKED TO HELP RUN ADDITIONAL RECRUITMENT EVENTS. DATES WILL BE ANNOUNCED AT THE FIRST STAFF DEVELOPMENT MEETING.

SIGNED (PARENT'S SIGNATURE): _____

APPROVAL OF UNIT LEADER:

I APPROVE THE ATTENDANCE OF THE SCOUT, NAMED ABOVE, TO THE HAWK MOUNTAIN COUNCIL - NATIONAL YOUTH LEADERSHIP TRAINING. IN ADDITION, I WILL SUPPORT THE SCOUT IN ATTENDING ALL STAFF DEVELOPMENT COURSE DATES LISTED IN THE COURSE AND STAFF DEVELOPMENT SCHEDULE AND TRAINER'S EDGE TRAINING WHICH IS REQUIRED TO BE ON NYLT STAFF TO THE BEST OF MY ABILITY.

UNIT LEADER'S NAME: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

COUNCIL/DISTRICT: _____ UNIT TYPE & NUMBER: _____

EMAIL ADDRESS: _____ PHONE: _____

SIGNED (UNIT LEADER): _____

TIME EXPECTATIONS:

BUILDING A SUCCESSFUL STAFF TAKES TIME AND EFFORT. THIS SHOULD BE ONE OF YOUR MOST IMPORTANT PRIORITIES, AND YOU MUST RECOGNIZE THAT YOU ARE COMMITTING TO SUPPORT FELLOW SCOUTS, NOT ONLY DURING THE NYLT COURSE WEEK, BUT THROUGH YOUR PERSONAL EFFORTS BEFORE THE COURSE BEGINS AND BEYOND.

STAFF MUST ATTEND:

- THE ENTIRE WEEK-LONG COURSE INCLUDING SET UP AND TEAR DOWN (UNLESS APPROVED BY THE COURSE SCOUTMASTER)
- 3 OR 4 COURSE DEVELOPMENT WEEKENDS PRIOR TO THE NYLT COURSE AND OTHER MEETINGS/CALLS, AS NEEDED
- RECRUITMENT EVENTS PRIOR TO THE COURSE AND STAFF

YOU WILL NEED TO ENSURE YOU HAVE PERSONAL TIME TO DEVELOP PRESENTATIONS AND WORK ON THE SKILLS YOU WILL BE INSTRUCTING.

GET STARTED TODAY BY COMPLETING THE ATTACHED AND SUBMITTING IT TO:

HAWK MOUNTAIN COUNCIL, 5027 POTTSVILLE PIKE, READING, PA 19605. ATTENTION TO: KELLY DOLNACK / NYLT STAFF



NATIONAL YOUTH LEADERSHIP TRAINING

HAWK MOUNTAIN COUNCIL, BSA

YOUTH STAFF APPLICATION

NYLT YOUTH STAFF RESPONSIBILITIES (KEEP FOR YOUR RECORDS)

BE

- BE A MODEL OF THE CORE LEARNING AND LEADERSHIP MESSAGES OF NYLT THROUGHOUT THE DEVELOPMENT AND DELIVERY OF THE COURSE (I.E., EAR, ROPE, TEACHING AND LEADING EDGE, AND SO ON)
- HAVE A GOOD WORK ETHIC (PLAY WHEN IT'S TIME TO PLAY AND WORK WHEN IT'S TIME TO WORK)
- BE ENTHUSIASTIC AND SHOW A POSITIVE ATTITUDE
- BE FLEXIBLE (SCHEDULES DON'T ALWAYS GO AS PLANNED OR OUR PATROLS DON'T RESPOND AS WE THINK THEY WILL)
- BE A TEAM PLAYER (UNITY, OUR COURSE CULTURE, AND THE GOAL OF A PERFORMING TEAM ARE MORE IMPORTANT THAN OWN PERSONAL PREFERENCES)
- DEMONSTRATE A GROWTH MINDSET (LOOK AT PROBLEMS AS CHALLENGES TO GROW AND OVERCOME)
- BE ABLE TO KEEP A HECTIC AND FULL SCHEDULE (IF NEEDED) ON COURSE AND STILL BE CHEERFUL AND ENERGETIC
- BE ON TIME FOR ALL EVENTS (REMEMBER, EARLY IS ON-TIME, ON-TIME IS LATE, AND LATE IS UNACCEPTABLE)
- BE A FULLY-ACTIVE PARTICIPANT THROUGHOUT THE STAFF DEVELOPMENT PROCESS AND DURING THE COURSE (LEADING AND SINGING SONGS/CHEERS)
- BE BETWEEN 14 AND 20 YEARS OF AGE, REGARDLESS OF PROGRAM AREA (SCOUTS BSA, VENTURING, SEA SCOUTS, ETC.)

KNOW

- READ THE ENTIRE NYLT SYLLABUS PRIOR TO COURSE, BE FAMILIAR WITH IT AND COMMIT TO DELIVERING THE COURSE AS DESIGNED BY THE NATIONAL BSA
- KNOW THE REQUIREMENTS OF EACH STAFF DEVELOPMENT EVENT AS LISTED IN THE SYLLABUS AND ADMINISTRATION GUIDE (OR IDENTIFIED BY THE SPL)
- UNDERSTAND AND MODEL SERVANT LEADERSHIP; AN "OTHER'S FIRST" ATTITUDE, AND THE SCOUT OATH AND LAW WHILE ON COURSE AND DURING STAFF DEVELOPMENTS AT ALL TIMES
- UNDERSTAND AND USE THE "PATROL METHOD" TO FACILITATE NYLT COURSE OBJECTIVES
- UNDERSTAND THE "STAGES OF TEAM DEVELOPMENT" AND HOW THESE RELATE TO EDGE AND THE ROLE THE TROOP GUIDE PLAYS TO FACILITATE TEAMWORK

DO

- ACTIVELY PARTICIPATE IN RECRUITING PARTICIPANTS FOR THE COURSE BY:
 - ATTENDING VARIOUS COUNCIL, DISTRICT OR UNIT EVENTS TO PROMOTE NYLT (YOU MAY BE ASKED TO GO TO ANOTHER DISTRICT'S EVENTS)
 - PREPARING AN "ELEVATOR" SPEECH (QUICK 2 MINUTE SPEECH ABOUT WHAT NYLT CAN DO FOR PARTICIPANTS AND LEADERS FOR RECRUITING)
 - RECRUITING FOR NYLT THROUGH ONE-ON-ONE INTERACTION WITH OTHER YOUTH
- ATTEND EVERY STAFF DEVELOPMENT EVENT UNLESS THE SENIOR PATROL LEADER AND THE SCOUTMASTER APPROVES ABSENCE **PRIOR** TO ACCEPTANCE AS STAFF MEMBER FOR THE COURSE
- PREPARE QUALITY PRESENTATIONS AS ASSIGNED ACCORDING TO RESPONSIBILITIES OF MY POSITION AND PRACTICE THEM AT HOME TO BE PREPARED FOR STAFF DEVELOPMENTS AND DEADLINES GIVEN. PROMPTLY SUBMIT THE PRESENTATIONS FOR REVIEW WHEN ASKED.
- CHANGE PRESENTATIONS AS ASSIGNED ACCORDING TO NOTES GIVEN AT STAFF DEVELOPMENTS BEFORE THE NEXT STAFF DEVELOPMENT AND REPRINT PAGES THAT NEED TO BE CHANGED.
- COMPLETE TRAINER'S EDGE TRAINING. THIS WILL BE A PART OF STAFF DEVELOPMENT WEEKENDS. COMPLETING THIS COURSE IN FULL (WHICH IS ALSO AVAILABLE OUTSIDE OF NYLT) IS A REQUIREMENT FOR ALL STAFF. IF YOU HAVE ALREADY TAKEN THE TRAINING, YOU WILL BE REQUIRED TO HELP STAFF TRAINER'S EDGE.
- PARTICIPATE AND COMPLETE MANDATORY YOUTH PROTECTION TRAINING FOR YOUTH STAFF, AND YOUTH-ON-YOUTH ABUSE TRAINING. THESE WILL BE SCHEDULED AS A PART OF STAFF DEVELOPMENT.
- WEAR THE PROPER FIELD UNIFORM APPROPRIATE FOR YOUR PROGRAM AREA (SCOUTS BSA, VENTURING, SEA SCOUTS, ETC.) INCLUSIVE OF ALL PARTS INCLUDING FOOTWEAR
- RECOGNIZE THAT STAFF PAY FOR THEIR OWN MEALS, T-SHIRTS, AND OTHER PROGRAM EXPENSES. THE FEE TO BE ON STAFF FOR PAST COURSES HAS BEEN AROUND \$100 TO COVER THESE EXPENSES. FINANCIAL AID MAY BE AVAILABLE AND CAN BE DISCUSSED WITH THE COURSE SCOUTMASTER.
- BE PROMPT IN COMMUNICATIONS WITH ADULTS AND YOUTH STAFF VIA E-MAIL, GROUP MESSAGING, AND PHONE CALLS - WITHIN 24 HOURS. COPY THE COURSE SCOUTMASTER AND ASST. SCOUTMASTER ON ALL CONVERSATIONS COMPLIANT WITH BSA YOUTH PROTECTION POLICIES.
- PROVIDE A CURRENT BSA MEDICAL FORM (PARTS A, B AND C) THAT IS VALID FROM STAFF DEVELOPMENT WEEKENDS THROUGH THE CONCLUSION AND TEAR DOWN OF THE COURSE
- COMPLETE BSA ACTIVITY CONSENT FORM AND PROVIDE TO THE REGISTRAR THE FIRST DAY OF STAFF DEVELOPMENT
- WRITE A VISION STATEMENT FOR YOUR ROLE AND GOALS TO FULFILL THAT VISION (THIS WILL BE DONE TOGETHER AS A STAFF)
- PROVIDE PENNSYLVANIA STATE CLEARANCES AS REQUIRED BY PA ACT 153.



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SENIOR PATROL LEADER'S ADDITIONAL RESPONSIBILITIES

- PLAN AND DELIVER PROGRAM AT ALL TROOP MEETINGS, EVENTS, AND ACTIVITIES AND CHAIR MEETINGS OF THE LEADERSHIP TEAM
- DELEGATE DUTIES AND RESPONSIBILITIES TO OTHER MEMBERS OF THE NYLT YOUTH STAFF
- ASSIST THE SCOUTMASTER WITH STAFF TRAINING
- MODEL THE CORE LEARNING AND LEADERSHIP MESSAGES OF THE NYLT SYLLABUS
- BEING WELL-VERSED ON ALL CORE CONTENT SESSIONS (READ THE ENTIRE SYLLABUS)
- PREPARE TROOP PRESENTATIONS AND UNDERSTAND YOUR ROLE DURING EACH TROOP PRESENTATION
- KEEP EVERYONE INFORMED OF UPCOMING EVENTS IN A TIMELY MANNER
- REPORTS DIRECTLY TO THE COURSE SCOUTMASTER

ASSISTANT SENIOR PATROL LEADER'S ADDITIONAL RESPONSIBILITIES

- PROVIDE MENTORSHIP AND COACHING TO EACH DAY'S PROGRAM/SERVICE PATROL
- OVERSEEING THE PREPARATION OF CAMPFIRES AND MODEL CAMPSITES
- SUPPORT THE NYLT PRESENTERS WITH PREPARATIONS FOR SESSIONS, MEETINGS, AND ACTIVITIES, AND ENSURING THEY ARE PREPARED
- MODEL THE CORE LEARNING AND LEADERSHIP MESSAGES OF THE NYLT SYLLABUS
- COMPLETE OTHER ASSIGNMENTS AS DETERMINED BY THE SPL
- PREPARE TROOP PRESENTATION IF ASSIGNED AND UNDERSTAND YOUR ROLE DURING EACH TROOP PRESENTATION
- REPORTS TO AN ASSISTANT SCOUTMASTER

QUARTERMASTER'S ADDITIONAL RESPONSIBILITIES

- PROVIDE MENTORSHIP AND COACHING TO EACH DAY'S SERVICE PATROL
- WORK WITH THE ASPL OF LOGISTICS TO ENSURE EACH SCHEDULED EVENT IS PREPARED
- WORK WITH THE ASPL OF LOGISTICS TO SECURE ALL NEEDED MATERIALS AND EQUIPMENT FOR THE COURSE
- PREPARE TROOP PRESENTATION IF ASSIGNED AND UNDERSTAND YOUR ROLE DURING EACH TROOP PRESENTATION
- REPORTS TO AN ASSISTANT SCOUTMASTER

SCRIBE'S ADDITIONAL RESPONSIBILITIES

- WORK WITH THE ASM FOR COMMUNICATIONS TO PREPARE A COURSE NEWSLETTER
- SERVE AS COURSE HISTORIAN BY TAKING PHOTOGRAPHS AND VIDEO BEFORE AND DURING THE NYLT COURSE
- ASSISTING WITH COURSE PROMOTIONS INCLUDING SOCIAL MEDIA UNDER GUIDANCE FROM THE COURSE SCOUTMASTER
- PREPARE TROOP PRESENTATION IF ASSIGNED AND UNDERSTAND YOUR ROLE DURING EACH TROOP PRESENTATION

TROOP GUIDE'S ADDITIONAL RESPONSIBILITIES

- PREPARE FOUR TABLETOP PRESENTATIONS ACCORDING TO THE GUIDELINES AND DEADLINES GIVEN BY THE ASPL OF TROOP GUIDES KEEPING IN MIND CONTENT FIRST AND THEN VISUAL INTEREST AND DESIGN TO PERSONALIZE
- CHECK ALL PATROL PRESENTATIONS, CAMPFIRE SKITS, FLAG DESIGNS, ETC. FOR APPROPRIATENESS
- PREPARE TROOP PRESENTATION IF ASSIGNED AND UNDERSTAND YOUR ROLE DURING EACH TROOP PRESENTATION. YOU WILL HELP FACILITATE THE GAMES AND ACTIVITIES
- COMMUNICATE ANY NEEDS (BEHAVIORAL PROBLEMS, LACK OF EQUIPMENT, ETC.) TO THE ASPL OF TROOP GUIDES
- BE A MENTOR TO YOUR PATROL AND FACILITATE THE DAILY PATROL LEADER'S SUCCESS BY KNOWING WHICH STAGE OF TEAM DEVELOPMENT THE PATROL IS IN AND COACH THEM ON USING THE EDGE METHOD TO MOVE THEIR TEAM ALONG THE PHASES OF TEAM DEVELOPMENT TOWARD PERFORMING
- SUPPORT THE DEVELOPMENT OF THE SKILLS INSTRUCTOR, IF ASSIGNED
- REPORTS TO THE ASPL OF TROOP GUIDES

SKILLS INSTRUCTOR'S ADDITIONAL RESPONSIBILITIES

- SUPPORT TROOP GUIDE WITH ADDITIONAL RESPONSIBILITIES, AS NEEDED
- KNOW THE SKILLS OF NYLT, HOW TO: MAKE A MONKEY'S FIST; KNOTS FOR PIONEERING PROJECTS; GPS GEOCACHING SKILLS; MAP AND COMPASS NAVIGATION; PATROL BEHAVIOR MANAGEMENT; TEACHING SKILLS; LEAVE NO TRACE AND TREAD LIGHTLY!; CAMP SET-UP
- PREPARE PATROL PRESENTATION IF ASSIGNED AND UNDERSTAND YOUR ROLE DURING EACH PRESENTATION
- REPORTS TO THE TROOP GUIDE FOR THE PATROL ASSIGNED AND TO THE ASPL OF TROOP GUIDES, AS NEEDED